

# CAMP BARTON STAFF ALUMNI ASSOCIATION

NOVEMBER 14TH, 2023—7:00 PM EST.  
EXECUTIVE BOARD MEETING

## MINUTES



### A. Call to Order (President)

It is **Tuesday November 14th, 2023**, the time is **7:03pm**, and the meeting of the CBSAA Executive Board is now in session.

### B. Roll Call / Attendance (Secretary)

Video or Audio Recording Initiated ☒

CHAIRMAN OF THE BOARD	PRESIDENT	IMMEDIATE PAST PRESIDENT	BOARD ADVISOR / HISTORIAN
<input checked="" type="checkbox"/> Alan Dixon	<input checked="" type="checkbox"/> Scott Stolle	<input checked="" type="checkbox"/> Peter O'Connell	<input checked="" type="checkbox"/> Mike Brown <b>Excused</b>
VICE PRESIDENT- Administration	VICE PRESIDENT- Strategic Planning	VICE PRESIDENT- Business Development	VICE PRESIDENT- Membership
<input checked="" type="checkbox"/> Tim Clive	<input checked="" type="checkbox"/> Jeff Smith	<input checked="" type="checkbox"/> Keith Gibbs	<input checked="" type="checkbox"/> Kevin Gross
TREASURER	SECRETARY	PROGRAM CHAIRMAN	SERVICE CHAIRMAN
<input checked="" type="checkbox"/> David Ludewig	<input checked="" type="checkbox"/> DJ Jones	<input checked="" type="checkbox"/> George O'Connell	<input checked="" type="checkbox"/> Vacant
COMMUNITY RELATIONS CHAIRMAN BOARD LIAISON – Taughannock District	BOARD LIAISON – Baden-Powell Council	<input checked="" type="checkbox"/> Vacant	
	BOARD LIAISON – Three Falls LDC	<input checked="" type="checkbox"/> Marc Salino	
	BOARD LIAISON – NYS Dept. Parks, Rec & HP	<input checked="" type="checkbox"/> Vacant	
<input checked="" type="checkbox"/> Doug Saunders			
MEMBERS AT LARGE:	MEMBER AT LARGE	MEMBER AT LARGE	MEMBER AT LARGE
	<input checked="" type="checkbox"/> Vacant	<input checked="" type="checkbox"/> Vacant	<input checked="" type="checkbox"/> Vacant

Members Providing Written Notification of Absence: 1 No Notification for Absence 0

### C. Quorum (Vice President-Administration) \*It is noted that a quorum (**is / is not**) **IS** present for today's proceedings.

1. Introduction of **Guests** and or Invited Attendee's: **Eric Bloom, Mike Stoll Sr., Clay Converse, Kathlene Gross.**
2. Review of meeting procedures.

### D. Standard Business Items:

**2:00min** (7:02pm)

1. Review/New Business/Good of Order Additions to 11.14.23 agenda (Secretary)
  - i. If necessary, **Motion** to approve New Business Items/ Good of the Order- Section F (if necessary)
    - **Discussion of Increased CBSAA Participation with Three Falls LDC**
    - **Motion- D Jones, 2nd -A. Dixon, 2nd David L. – No Obj. / No Abst.**
  - ii. **Motion** to approve 11.14.23 agenda: **A. Dixon, 2nd David L. – No Obj. / No Abst.**
2. Review/Approval of minutes from 10.10.23 (Secretary)
  - i. **Motion** to approve 10.10.23 minutes: **D. Jones, 2nd David L. – No Obj. / No Abst.**
3. CBSAA Financial Report (Treasurer)
  - i. **Motion** to approve October 2023 financial report **K Gibbs, 2nd A. Dixon – No Obj. / No Abst.**

### E. Opening Remarks (President)

1. General Comments –

**1:00min** (7:03pm)

### F. Old Business- Reporting & Updates:

**20:00min** (7:03pm-7:23pm)

#### 1. Officers:

##### i. President

- Notes that he and P. O'Connell met with B. Shaw from TFLDC in October on the following topics:
  - ✓ Feasibility Study (50k-150k investment)
  - ✓ Topic of CBSAA providing 20k contribution to aforementioned study or participatory role in LDC.
- From LDC- we do not need to rush the process of itemizing material belongings of the camp and need to work with Matthew on an organized system of this that can be executed in a measure of quality.
- \*Peter reads correspondence from Matthew regarding property and equipment removal
  - ✓ General Consensus is that the framework of the plan is reasonable however the determination of what stays and what goes needs to be led by knowledgeable individuals with the foresight of the future of camp function/possibilities in mind.
- LDC has 3 person sub-group tasked with working alongside "Scouts" on this process.

##### ii. VP – Administration

- Nothing reported

##### iii. VP – Membership

- Chi Sigma Proposal topic (previously discussed in Sept 2023) further presented. Decision to institute tabled for further review.
- Will provide outline of plan for board review prior to Dec 2023 meeting.

##### iv. VP – Strategic Planning

- J. Smith's 1<sup>st</sup> meeting in this role –No Old Business

##### v. VP – Business Development

- Provides opening statement regarding accepting the position and goals for the board. Provides key examples of ideas/logic.
- Will work w Program Chair/Secretary/Strategic Planning to organize ideas and timeline to implement.

##### vi. Treasurer

- Report provided in advance. No questions presented –
- Notes that 23' tax documentation nearing completion 1<sup>st</sup> week of Dec. (End of Fiscal Yr. –July 2023)

##### vii. Secretary

- Association Records /Operations Housekeeping
- Report provided in advance- No questions presented –
- Note pending by-law revisions need to be completed from July 2023 – it is noted that the VP of Admin will need to do so.
- President Notes – Welcome/ Introduction to New Board Members – Keith Gibbs, Jeff Smith, Doug Saunders, and Marc Salino.

## 2. Distinguished Board & Board Liaisons:

- i. Immediate Past President
  - TFLDC / BPC have had discussions w/ CBSAA (Peter) and are noted regarding the raising of funds
    - ✓ Response is that we can do so provided assurance that a) property will be preserved, b) further efforts for historic designation will be implemented, and c) a commitment to continued youth programming.
    - ✓ CBSAA can chair/lead efforts to create usage plan/vision for the camp for the LDC
- ii. Chairman of the Board
  - ✓ Chairman's Minute
    - i. Summary of Oct 25 Public LDC Meeting provided for the board and provides comments regarding.
- iii. Board Advisor/ Historian
  - No report submitted. / Not present
    - ✓ Historians Minute - Not present
- iv. Board Liaisons
  - ✓ Taughannock District
    - i. First meeting in appointed position – no old business to report
  - ✓ *Baden-Powell Council Executive Board - Vacant*
  - ✓ Three Falls LDC
    - i. Technical complications for Marc (lost connection) however report was submitted, no old business to report
  - ✓ *NYS Dept. Parks, Recreation, & Historical Preservation – Vacant - \*Pete O'Connell (acting) – No Report*

## 3. Committee Chairman:

- i. Finance
  - Committee would like to place out letter in advance of the holidays seek EOY donations
    - ✓ **Motion** (D. Ludwig) to distributed letter/ad for EOY donations – 2<sup>nd</sup> A. Dixon/ J. Smith No Obj. , No Abst.
  - Request to Program Committee/ Camp Administration to formulate key directed donation needs.
- ii. Correspondence (Report Submitted) – No questions presented.
  - Newsletter – 1<sup>st</sup> draft nearing completion – will send for vetting/review – would like Vol 1 out before Christmas
  - Website – Development continues (weekly meetings) Hoping for Version 1.0 launce before Christmas
  - Social Media – dropped Twitter “X” Account- serving no purpose for the association.
- iii. Community Relations
  - No old business
- iv. Historical Documentation & Preservation
  - No report submitted. / Not present
- v. *Service – Vacant*
- vi. Program (Report Submitted) – No questions presented
  - CBSAA Square and Merchandise have been retrieved and are in possession/storage.

## G. New Business:

**45:00min** (7:23pm-8:08pm)

### 1. Officers:

- i. President
  - No new business
- ii. VP- Administration
  - No new business
- iii. VP- Membership
  - No new business
- iv. VP- Strategic Planning
  - No new business
- v. VP- Business Development
  - No new business
- vi. Treasurer
  - No new business
- vii. Secretary
  - Yields time to Program/Good of the Order

## 2. Distinguished Board & Board Liaisons:

- i. Immediate Past President
  - No new business
- ii. Chairman of the Board
  - No new business
- iii. Board Advisor/ Historian
  - No report submitted. / Not present
- iv. Board Liaisons
  - ✓ Taughannock District
    - i. Next District Committee Meeting (Dec 6)
    - ii. Next District Roundtable (Dec 13)
  - ✓ *Baden-Powell Council Executive Board - Vacant*
  - ✓ Three Falls LDC
    - i. Next LDC Meeting (Dec 14)
  - ✓ *NYS Dept. Parks, Recreation, & Historical Preservation - Vacant- \*Pete O'Connell (acting) – No Report*

3. **Committee Chairman:**
  - i. Finance
    - No new business
  - ii. Correspondence
    - No new business
  - iii. Community Relations
    - Liaison letters to be created and presented to groups accordingly ahead of next month's meetings.
  - iv. Historical Documentation & Preservation
    - No report submitted. / Not present
  - v. *Service – Vacant*
  - vi. Program (Report Submitted)
    - Efforts to begin following Jan 1 re: Badges at Barton, communications etc.

**H. Approved New Business / Good of the Order** (*Vice President-Administration*)

**5:00min** (8:08pm-8:13pm)

1. Discussion Regarding Position/Action of the CBSAA w/ regards to the LDC
  - i. Noted that this section was skipped and not acknowledged.

**I. Calendar Review & Next Meeting Scheduling** (*Secretary*) 1 Month = Week of 12/11-12/15 2 Months = Week of 1/11/24-12/15 **1:00min** (8:13pm-8:14)

**Tuesday December 12th.**

1. **Upcoming Important Events/Dates:**



- ✓ December 2: Merit Badge Partial Completion Day @ TC3
- ✓ January 27: Taughannock District Winter Camporee
- ✓ February & March 24': Mini Work Party's
- ✓ March 16: University of Scouting
- ✓ April 20: Spring Cleaning Work Day
- ✓ May 4-5: Spring Cub Adventure Weekend
- ✓ May 17-19: Spring OA Fellowship
- ✓ June 15: Camp Set Up Day
- ✓ July 13: Beaver Day
- ✓ July 22-25: "Staff Week"
- ✓ July 26-26: Badges at Barton Session #1

**Recurring Monthly Meetings:**

- ❖ **Taughannock District Committee Meeting**
  - 1st Wednesday of the Month (7:00pm)
- ❖ **Taughannock District Roundtable**
  - 2nd Wednesday of the Month (7:00pm)
- ❖ **Three Falls LDC**
  - 1st or 2nd Thursday of the month (9/930am)
- ❖ **Baden-Powell Council Executive Board**
  - 3rd Monday of the month

2. **Upcoming CBSAA Annual Operational Tasks:**

- ✓ By-Laws: Revisions/Addendum from July 23' & Pending Change to new appointments- November 23'
  - i. Tabled
  - ii. Noted that this will fall under the Vice President of Administrations responsibilities.

3. **Upcoming CBSAA Events:**

- ✓ August 3 2024 (Saturday) - 3rd Annual Meeting of the CBSAA
  - **Motion** to Approve Calendar/ Proposed Calendar Modifications/ Revisions (*Secretary*)
    - ✓ Noted that this section was skipped and not acknowledged

**J. Conclusion of Meeting** (*President*)

**1:00min** (8:14pm-8:15pm)

- ✓ **Final Message**
  - None
- ✓ **Motion** to Adjourn
  - S. Stolte/G. O'Connell, 2nd- A. Dixon, No Obj. No Abst.

**Total Scheduled Time:** 1hr: 15min **Start Time:** 7:03pm **End Time:** 8:11pm **Actual Time:** 1hr: 5min



*May the great Master of all Scouts  
be with us til' we meet again.*

