



CAMP BARTON STAFF ALUMNI ASSOCIATION

MARCH 24TH, 2022—7:00PM EST. START

EXECUTIVE BOARD MEETING

MINUTES



a. Roll Call / Attendance (*Secretary*)

CHAIRMAN OF THE BOARD	PRESIDENT	VICE PRESIDENT	IMMEDIATE PAST PRESIDENT
<input checked="" type="checkbox"/> Alan Dixon	<input checked="" type="checkbox"/> Pete O'Connell	<input checked="" type="checkbox"/> Scott Stolte	<input type="checkbox"/> Vacant
SECRETARY	TREASURER	COUNCIL LIAISON	CBSAA Historian
<input checked="" type="checkbox"/> DJ Jones	<input checked="" type="checkbox"/> David Ludewig	<input type="checkbox"/> Vacant	(By-Law- Revisions Required)
PROGRAM CHAIRMAN	MEMBERSHIP CHAIRMAN	RESOURCE CHAIRMAN	ADVISORY CHAIRMAN
<input checked="" type="checkbox"/> Jeff Smith	<input checked="" type="checkbox"/> Kevin Gross	<input checked="" type="checkbox"/> Dave Carlson	<input type="checkbox"/> Mike Brown

Recording Initiated

Guest Attendee's: Mike Brown.

b. Opening Remarks (*President*)

- Explanation of Meeting Initial Steps / Welcome Mike Brown

2:00min (7:02pm)

c. Standard Business Items:

- Final motion for modifications/additions/subtractions to 3.24.22 agenda (*Secretary*)
 - None - Motion to Approve S. Stolte— 2nd by D. Ludewig
- Disputes/Additions/Subtractions/Approval of minutes from 2.17.22 (*Secretary*)
 - None - Motion to Approve S. Stolte— 2nd by D. Ludewig
- CBSAA Financial Report (*Treasurer*) (4min)
 - Increase of 3k in bank account from last month
 - Reminder fiscal year ends July 1st 2022
 - Delaying Interest Commitment until more progress is established w. NYS potential future sale
 - Earliest payment would be
 - Review of Badges @ Barton / Cub Resident Camp Financials
 - None Motions for revisions to Financial Report – Motion to Approve S. Stolte – 2nd by A. Dixon

(1min)

5:00min (7:07pm)

d. Old Business- Reporting & Updates:

- Officers:
 - President (6min)
 - Properties Updates
 - Both properties are under contract
 - Encouraging words from L. Murphy about keeping use of Camp Barton for scouting from the council board level –as part of deal with municipalities
 - All 3 municipalities have signed on to licensee agreement – hopeful for council to follow-suit.
 - Appointment / Recruitment of Remaining Board Positions
 - President- Move to executive session: Start at 16min 34sec of meeting
 - P. O'Connell – entertain motion to appoint Mike Brown as Advisory Chairman
 - S. Stolte- motion – Unanimous all in favor / No oppositions
 - Vice President (2min)
 - Legal & 501C3
 - IRS Letter Received 501C Private Foundation / Corporation.
 - Letter Received by 3.14.22 / Actual date approved 3.2.22
 - Note- during pendency any monies received as donation are inclusive of tax deductible status.
 - Note of topic regarding letters for donations over \$250.00/annually – info to Treasurer
 - Kevin Gross to provide exact language to D. Ludewig & D. Jones
 - Membership/Finance/Correspondence to determine system for letters.
 - Treasurer (2min)
 - Operational Budget Development / Timetable Review
 - Review of 1 Time Start Up Expenses
 - Review of Timetable
 - Fundraising / Strategic Planning

No updates to report on above topics
 - Secretary (2min)
 - Membership Update
 - Gain of 18 registered members since last meeting
 - Communications Update
 - Facebook Group is at 303 Alumni, Started Instagram Staff Alumni Page
 - Email correspondence is over 600 internally not including units
 - Units (In/Out) additional 195 contacts.
 - DJ to provide other board members list of people we have contacts for but are not registered.

30:00min

(7:07pm-7:37pm)

2. Chairman:

i. Advisory (2min)

- Notes that currently scanning J. Lawrence Smith 1952-53 scrap book amongst other items for past 18months
- Building of Gannet and Sidney Winter Lodges in 53' & 52
- Dropbox share folder available

ii. Program (2min)

- Update on waterfront task group efforts for Badges at Barton
- Update on registration task group efforts for Badges at Barton
- Current Cub Resident Camp Registration potentially around 75+
- 2 volunteers recruited from Cornell APO Fraternity

iii. Membership (2min)

- Worked with DJ on set up for Google Workspace & will continue
- Worked with David regarding online donation platform that is multifactorial
- Email submitted to Ruth Keagle who is current Camp Barton Alumni Association Coordinator – awaiting response and information from her on the association's status.

iv. Resource (2min)

- Previously discussed items (dishwasher, water turn-on, staying at camp) progressing as scheduled

v. Correspondence Committee (Secretary) (2min) No Noted Updates

vi. Finance Committee (Treasurer) (2min)

- Bill Mack & Brian Shankey volunteered for Finance Committee
- Kevin Gross helping with initial startup initiatives

3. Senior Board/Council Advisory:

i. Chairman of the Board (2min) Alan is ready to donate money. He is awaiting our needs.

ii. Immediate Past President (2min) Vacant – No Report

iii. Council Liaison (2min) Vacant – No Report

e. New Business- Reporting & Updates:

50:00min

(7:37pm-8:27pm)

1. Officers:

i. President (3.5min)

- Topic: CBSAA Support of Municipalities Park Without Scouting
 - a. We will work to communicate with Brad Grainger
 - i. Possible person to serve on CBSAA Board as Council Liaison.
- Friends of Frontenac Discussions/Follow Up
 - a. Bill Shaw is keeping Peter up to date on this group – the group is happy at this time w/ CBSAA
- Trumansburg Mayor Discussions
- Will need committee to revise By-Laws
 - a. Membership , Friends of Staff Alumni Association
 - b. Revision to first paragraph – inclusive of 501c3
 - c. Statement of acknowledgement of gifts – clarity in by-laws necessary
 - d. Need volunteer chairman – Scott Stolte- Vol. Chair – Peter will assist.

ii. Vice President (3.5min)

- Alumni Weekend
 - a. 2nd Session of Badges at Barton – Saturday Evening – July 30th – Annual Meeting & Banquet
 - b. Scott is communicating with many alumni from 70's & 80's that wish to come to this- but will not be involved in the program – there for alumni only
 - i. Conduct tour of camp etc...
 - c. Will need to reserve Sidney Winter Lodge & as much of family camp as possible - Reserved as Alumni Headquarters for the weekend.
 - i. Need to communicate with the council / rules/ regulations/ stay overs etc...
- CBSAA Logo / Apparel
 - a. Jeff Smith & Scott Stolte- efforts and presentation of insignia
 - b. S. Stolte & P. O'Connell to develop language for by-laws regarding insignia, use, representation etc..
 - c. S. Stolte – motion to approve reviewed insignia as official 1st edition of the CBSAA
 - i. 2nd by D. Ludewig - no remarks or objections

iii. Treasurer (3.5min)

- Strategic Planning
 - a. Suggestion by Pete to have Strategic Planning for 2022-2023
 - b. Present to membership at Annual Meeting, Media Etc...
 - c. DJ to review possible dates – Not a board meeting, but all members of board involved.
 - d. Persons- Mike Homrighaus, Campmaster Corps, Friends of CBSAA
 - e. Looking Mid May. David L & Pete will have follow up discussions.

- Fundraising - Sorting out an action plan / strategy for campaigns etc., directed giving campaigns etc..

iv. Secretary *(3.5min)*

- Strategic Planning - Allocating efforts to move work over to Kevin for membership.
- Communications - Website – DJ has lead, working with Kevin on continued developments.

2. **Chairman:**

i. Advisory *(3.5min)* None – New Member

ii. Program *(3.5min)*

- 2022 Camp Barton Summer “Badges At Barton” & Cub Resident Camp
 - a. Registration – J. Smith to underwrite the pay of Waterfront Director Training

iii. Membership *(3.5min)*

- a. Needs further review of By-Law Review
- b. S. Stolte question to discuss membership types w/ Peter to be presented at May meeting.

iv. Resource *(3.5min)*

- a. Council has it booked to spend \$21,000.00 on improvements
 - i. Roof on Boat House, Re-Key of Entire Camp, New-Walk In Freezer
- b. Ranger House & Family Camp is promised to CBSAA All Summer
- c. BBQ Pit has to be brought back (bottom frame and racks)

v. Correspondence Committee *(Secretary)* *(3.5min)* – No Report

vi. Finance Committee *(Treasurer)* *(3.5min)* – No Report

3. **Senior Board/Council Advisory:**

- i. Chairman of the Board *(3.5min)* Provides positive feedback about efforts of group and excitement to be part of it.
- ii. Immediate Past President *(3.5min)* Vacant – No Report
- iii. Council Liaison *(3.5min)* Vacant – No Report

f. Other Approved New Business or Added Items:

5:00min

- 1. None

g. Task Assignments (From 3.24.2022)

***New Task Assignments Noted in Minutes**

5:00min

President:	Vice President:	Secretary:	Treasurer:
<ul style="list-style-type: none"> ➢ Continued Correspondence with Council Exec & Board Members ➢ Aiding Program Committee ➢ Continued Development / Review of Operating Budget to Treasurer for President Role ➢ Inquire for more detail from BPC regarding options for 4 structures at top of hill (King/Chase/OA Ceremonial Ring/Cub Pavilion) ➢ Begin process of communication w/ M. Bull, Mayor of T-Burg, T. McGuire, Municipalities regarding options to continue programming at Barton. ➢ Meet with S. Stolte to review by-laws and language to membership, and insignia. ➢ Speak to B. Grainger – potential liaison 	<ul style="list-style-type: none"> ➢ Assist President w/ any delegated tasks. ➢ Prepare Operating Budget to Treasurer for VP Role ➢ Provide Treasurer Value of Annual Expense for State of Virginia Association Costs to be put into operational budget. ➢ Will assist Secretary with recruitment and startup of Newsletter “staff” ➢ Continued networking & putting people in touch with DJ & Kevin to help grow membership and get alumni back to camp this summer. ➢ Meet with P. O’Connell to review by-laws and language to membership, and insignia. 	<ul style="list-style-type: none"> ➢ Distribution of application ➢ Work with membership chair to develop next version of application ➢ Submit relevant costs to treasurer ➢ Aid Program Committee ➢ Minutes 2.17.22 ➢ Schedule 3.2022 Meeting (3.24) ➢ Continue Membership Demographic data collection ➢ Work w/ KG on professional website designer/management ➢ Begin Newsletter process ➢ Begin Google Workspace ➢ Upkeep Facebook and Instagram ➢ Alumni Weekend Promotion ➢ Provide Membership Chair w/ Job Description From By-Laws 	<ul style="list-style-type: none"> ➢ Continue developing & documenting submitted operational expenses. ➢ Will recruit and host a strategy meeting for the finance committee within next 30 days. ➢ April Finance Report ➢ Draft Fundraising Letter to 18k commitment for review in case we need it. ➢ Strategic Planning Meeting Coordination w. Pete for Mid May
Program Chairman:	Membership Chairman:	Resource Chairman:	Advisory Chairman:
<ul style="list-style-type: none"> ➢ Conduct / Schedule Program Committee Meetings to Continue to Prepare Content & Promotions for Summer 2022 Weekend Merit Badge Academy ➢ Continue recruitment of program committee membership and assistance. ➢ Submit Operating Budget to Treasurer for Program Chairman Role 	<ul style="list-style-type: none"> ➢ Work w/ secretary to further advance the membership application process, statistical collection process, and formally begin website process w/ secretary ➢ Volunteered to communicate and share some strategies and previous experience with Treasurer for finance committee development ➢ Obtain and provide status on CBAA & its last recorded membership demographics to aid in further support outreach objectives. ➢ Provide Treasurer & Secretary Language for tax deductible donation response letters. 	<ul style="list-style-type: none"> ➢ Aid Program Committee in preparations for summer 2022 program. ➢ Work with Pete to document and present a detailed timeline to the board by April meeting so that promotions and recruitment can be supported adequately. ➢ Communicate with Deb (Neighbor) to continue support of CBSAA as a potential licensee to the property. Report back on progress. ➢ Coordinate “Volunteer Ranger” involvement & support for camp & report. 	<ul style="list-style-type: none"> None
Council Liaison: Inactive / Vacant	COB/IPP: None / Vacant	Specific Sub-Committees: Finance Committee Recruitment – Meet within 30 days Program Committee Recruitment to aid in planning /support	

h. Next Meeting & Calendar Review (Secretary) *1 Month = 4.28.2022*

3:00min

i. Conclusion of Meeting (President)

5:00min

Total Scheduled Time: *1hr:45min* Start Time: *7:01Est* End Time: *8:27Est* Actual Time: *1hr:28min*