

CAMP BARTON STAFF ALUMNI ASSOCIATION

MAY 26, 2026 — 7:00 PM EDT.

EXECUTIVE BOARD MEETING

MINUTES



A. (President) Call to Order

Please Read Aloud:

“It is **Tuesday May 26, 2026**, the time is **7:00pm**, and the meeting of the CBSAA Executive Board is now in session”.

B. (Secretary) Roll Call of the Executive Board

The secretary will take roll of the executive board.

Video or Audio Recording Initiated ☒

CHAIRMAN OF THE BOARD	PRESIDENT	IMMEDIATE PAST PRESIDENT	VICE PRESIDENT- Administration
☒ Alan Dixon – Excused	☒ Scott Stolte	☒ Peter O’Connell	☒ Kevin Gross
VICE PRESIDENT- Membership	VICE PRESIDENT- Strategic Planning	VICE PRESIDENT- Business Development	TREASURER
☒ Tim Clive – Absent	☒ Sean Szymanski	☒ Keith Gibbs – Absent	☒ David Ludewig
SECRETARY / HISTORIAN	PROGRAM CHAIRMAN	SERVICE CHAIRMAN	PAST PRESIDENTS
☒ DJ Jones – Excused	☒ Mark Fish	☒ Robert Eckert – Absent	☒ 1) _____
COMMUNITY RELATIONS CHAIRMAN	BOARD LIAISON – BPC / Scouting America	☒ Liam Murphy	2) _____
☒ Doug Saunders	BOARD LIAISON – Three Falls LDC	☒ Marc Salino	
	BOARD LIAISON – NYS Dept. Parks, Rec & HP	☒ Sigrid Popowitch	
MEMBERS AT LARGE			
☒ Eric Bloom	☒ Stephen Heinz	☒ Ben Brown	☒ Michael Stoll Sr.
		☒ George O’Connell	☒ Scott Miller
		☒ Alisandra Johnson	☒ Jeff Middendorf

1. **Excused:** - A. Dixon, D. Jones
2. **Absent Without Notice** – T. Clive, K. Gibbs, R. Eckert
3. **Optional Attendance In Lieu of Submitted Report:** L. Murphy, M. Salino, S. Popowitch

C. (Secretary) Recording of Membership & Guests in Attendance:

1. **No Record Taken of Guests/ Members due to Secretary Excused Absence**

D. (Vice President-Administration) Establishment of Quorum & Review of Meeting Procedures

Please Read Aloud:

1. “It is noted that a quorum (**is / is not**) **IS** present for today’s proceedings”.
2. “A reminder to all in attendance of the following meeting procedures, conduct, and order of business”:

Standard Meeting Procedures & Conduct

- ❖ Remain on low volume or muted when not speaking.
- ❖ Executive Board Members are expected to be present and on video
- ❖ Only Executive Board Members may openly speak / comment –Utilize the raised hand feature.
- ❖ General Membership & Guests may request time to speak during “Good of the Order”
- ❖ Only elected officers & appointed board members may cast vote or present a motion.

Executive Board Orders of Business

- ❖ Be Prepared & Be Mindful of Time
- ❖ **Italicized Wording in (Blue)** = indicates the speaker of that section.
- ❖ Please Follow & Hold the Focus of Discussion on the Agenda
- ❖ **Old Business** = Topics previously introduced to the board – Provide Update
- ❖ **New Business** = Topics introduced for discussion, review, consideration, for the 1st time.

E. (Vice President-Administration) Good of the Order

1:00min (7:01pm)

Please Read Aloud:

1. “At this time, are there any requests from the general membership and or guests to speak during the “Good of the Order” / “Section J”?”
2. “Will the Secretary please note any aforementioned requests to present under Section J of the agenda.”

F. (Secretary/Treasurer) Standard Business Items

1:00min (7:02pm)

Please Read Aloud:

1. (Secretary) To the Executive Board: - “At this time, are there any requests to amend the Meeting Agenda?”
 - ✓ If necessary, the secretary will notate & review (*read aloud*) all requested amendments to the 5.26.2026 agenda. If necessary, **Motion** to approve the aforementioned amendments.
 - **Motion** to approve 5.26.2026 agenda, amended and in its entirety.
 - ✓ K. Gross – 2nd D. Ludewig, No Obj., No Abst. – **Motion Carries**
 - 2. (Secretary) To the Executive Board: - “At this time, are there any requests to amend the Meeting Minutes from 4.28.2026?”
 - **Motion** to approve 4.28.2026 minutes
 - ✓ K. Gross – 2nd D. Ludewig, No Obj., No Abst. – **Motion Carries**
 - 3. (Treasurer) To the Executive Board: - “At this time, are there any requests to amend the submitted Financial Report & Bank Ledgers?”
 - **Motion** to approve Financial Report & April 2026 Bank Ledger
 - Financial Report is adjusted by \$350 as noted by the Treasurer
 - ✓ P. O’Connell – 2nd D. Saunders, No Obj., No Abst. – **Motion Carries**

G. (President) Welcome/Opening Remarks

3:00min (7:05pm)

1. Presidents Opening Remarks

H. (President) Old Business – Review & Update regarding previously presented topics:

20:00min (7:05pm-7:25pm)

1. Officers:

- ✓ President (*Scott Stolte*)
 - **No report recorded**
- ✓ VP – Administration: (*Kevin Gross*)
 - **No report recorded**
- ✓ VP – Membership / Membership Committee Chair: (*Tim Clive*)
 - **Not Present – No Report Submitted**
- ✓ VP – Strategic Planning: (*Sean Szymanski*)
 - **No report recorded**
- ✓ VP – Business Development: (*Keith Gibbs*)
 - **Not Present – No Report Submitted**
- ✓ Treasurer / Finance Committee Chair: (*David Ludewig*)
 - **Asks that all board review the submitted Annual Report & Financial Report for Annual Meeting**
- ✓ Secretary / Correspondence Committee Chair: (*DJ Jones*)
 - **Excused – Report Submitted**

2. **Distinguished Board:**

- ✓ Chairman of the Board (*Alan Dixon*)
 - ✓ Chairmans Minute
 - 1. Excused – No Report
- ✓ Immediate Past President (*Peter O'Connell*)
 - ✓ Indicates Conversation with John Babbage – Indicates sending notes to DJ
- ✓ Past President(s)
 - ✓ Date TBD

3. **Standing Committee Chairman:**

- ✓ Program: (*Mark Fish*)
 - No Report Recorded
- ✓ Community Relations: (*Doug Saunders*)
 - Liaison Three Falls LDC – Report Submitted
 - NYS – No Report
 - Scouting America – No Report
- ✓ Service: (*Robert Eckert*)
 - Not Present – No Report Submitted
- ✓ Historical Documentation & Preservation: (*DJ Jones*)
 - Excused – Report Submitted

I. **(President) New Business** -Topics presented for review/consideration/discussion

45:00min (7:25pm-8:10pm)

1. **Officers:**

- ✓ President (*Scott Stolte*)
 - No Report Recorded
- ✓ VP – Administration: (*Kevin Gross*)
 - No Report Recorded
- ✓ VP – Membership / Membership Committee Chair: (*Tim Clive*)
 - Not Present – No Report Submitted
- ✓ VP – Strategic Planning: (*Sean Szymanski*)
 - No Report Recorded
- ✓ VP – Business Development (*Keith Gibbs*)
 - Not Present – No Report Submitted
- ✓ Treasurer / Finance Committee Chair (*David Ludewig*)
 - Report Submitted
- ✓ Secretary / Correspondence Committee Chair (*DJ Jones*)
 - Report Submitted

2. **Distinguished Board:**

- 1. Chairman of the Board (*Alan Dixon*)
 - ✓ Excused – No Report
- 1. Immediate Past President (*Peter O'Connell*)
 - ✓ No Report Recorded
- 1. Past President(s)
 - ✓ Date TBD

3. **Standing Committee Chairman:**

- ✓ Program: (*Mark Fish*)
 - No Report Recorded
- ✓ Community Relations: (*Doug Saunders*)
 - No Report Recorded
- ✓ Service: (*Robert Eckert*)
 - Not Present – No Report Submitted
- ✓ Historical Documentation & Preservation: (*DJ Jones*)
 - ✓ Historians Minute
 - 1. Report Submitted

J. **(Vice President- Administration) Good of the Order**

5:00min (8:08p-8:13pm)

Please Read Aloud:

→ “Will the Secretary please identify all approved speakers, and their order at this time”

- 1. No Good of the Order Speakers Recorded

K. **(Vice President- Administration) Association Functional & Operational Review**

1:00min (8:13pm-8:14pm)

- 1. CBSAA Operations:
 - ✓ Continued Implementation of Annual Functional Operations Schedule
- 2. CBSAA By-Laws:
 - ✓ Mission & Vision Review
 - ✓ Pending Membership Updates

L. **(Secretary) Next Board Meeting Scheduling & Property Specific Event Calendar Review**

1:00min (8:14pm-8:15pm)

- ✓ Next Board Meeting: 1 Month = June 30 (Tuesday) / 3 Months = August 25 June 30 / August 25.

✓ **Events @ Frontenac Point:**

i. **LDC-Municipal / NY-State / Non-Scouting;**



i. **NYSDPRHP:**

- ✓ June 1 2025 – State Park Open for “Passive Recreation”

i. **Three Falls LDC:**

- ✓ None Noted- TBD

i. **Municipal/Private Organizations:**

- ✓ None Noted- TBD

ii. **Scouting America & Scouting America; Baden-Powell Council:**



- ✓ Summer Cub Adventure Weekend – August 7-9 (2026)
- ✓ Badges at Barton Session 1 – August 14-16 (2026)
- ✓ Badges at Barton Session 2 – August 21-23 (2026)
- ✓ Badges at Barton Session 3 – August 28-30 (2026)

iii. **CBSAA:**



- ✓ July 14 (2026) – CBSAA 5th Annual Meeting

(Secretary)

✓ **Motion** to Approve Calendar/ Proposed Calendar Modifications/ Revisions

M. (President) Conclusion & Closing Messages

1:00min (8:15pm-8:15pm)

✓ **Closing Message**

- **No Message Recorded**

✓ **Motion:** Adjournment

D. Saunders – 2nd D. Ludewig – No Obj. – No Abst – Motion Carries

Total Scheduled Time: 1hr: 15min Start Time: 7:00pm End Time: **Not Recorded Actual Time : **Not Recorded****



May the great Master of all Scouts be with us til' we meet again....



Recurring Monthly Meetings:

- ❖ **NYSDPRHP:** TBD
- ❖ **Three Falls LDC** – 1st or 2nd Thursday /Month (9/930am)
- ❖ **Baden-Powell Council Executive Board** 3rd Monday / EvOth-Month

CBSAA Standing Committee Meetings:

- | | |
|---|---|
| ❖ Membership: | ❖ Finance: |
| ▪ TBD | ▪ TBD |
| ❖ Reunion: | ❖ Correspondence: |
| ▪ TBD | ▪ 2nd Monday/ Monthly |
| ❖ Program | ❖ Service Corps |
| ▪ 2nd Thursday/ Monthly | ▪ TBD |
| ❖ Community Relations | ❖ Historical Society |
| ▪ TBD | ▪ TBD |
| ❖ Specialty Committee(s) | ❖ Strategic Planning |
| 1. Centennial Planning | ▪ TBD |
| ▪ 2nd Tuesday/ Monthly | |