

# CAMP BARTON STAFF ALUMNI ASSOCIATION

MAY 27, 2025 — 7:00 PM EDT.  
EXECUTIVE BOARD MEETING

## MINUTES



\*It is noted that the President & Vice President of Admin are not in attendance.

\*The VP of Membership will conduct tonight's meeting.

### A. (President) Call to Order

↳ "It is Tuesday May 27<sup>th</sup>, 2025, the time is 7:02pm, and the meeting of the CBSAA Executive Board is now in session".

### B. (Secretary) Roll Call of the Executive Board

Video or Audio Recording Initiated ☒

CHAIRMAN OF THE BOARD		PRESIDENT		IMMEDIATE PAST PRESIDENT		VICE PRESIDENT- Administration	
<div><div></div> Alan Dixon</div>		<div><div></div> Scott Stolte – Excused</div>		<div><div></div> Peter O’Connell</div>		<div><div></div> Tim Clive</div>	
VICE PRESIDENT- Membership		VICE PRESIDENT- Strategic Planning		VICE PRESIDENT- Business Development		TREASURER	
<div><div></div> Kevin Gross</div>		<div><div></div> Vacant</div>		<div><div></div> Keith Gibbs</div>		<div><div></div> David Ludewig</div>	
SECRETARY / HISTORIAN		PROGRAM CHAIRMAN		SERVICE CHAIRMAN		PAST PRESIDENTS	
<div><div></div> DJ Jones</div>		<div><div></div> George O’Connell</div>		<div><div></div> Vacant</div>		<div><div></div> 1) _____</div>	
COMMUNITY RELATIONS CHAIRMAN		BOARD LIAISON – BPC / Scouting America		<div><div></div> Liam Murphy</div>		<div>2) _____</div>	
<div><div></div> Doug Saunders</div>		BOARD LIAISON – Three Falls LDC		<div><div></div> Marc Salino</div>		# Excused:	
		BOARD LIAISON – NYS Dept. Parks, Rec & HP		<div><div></div> Vacant</div>		2	
						# of Absence:	
						1	
MEMBERS AT LARGE							
<div><div></div> Eric Bloom</div>		<div><div></div> Stephen Heinz</div>		<div><div></div> Michael Stoll Sr.</div>		<div><div></div> David Hanselman - Ex</div>	
						<div><div></div> Sean Szymanski</div>	

### C. (Secretary) Recording of Membership & Guests in Attendance:

#### 1. CBSAA Members in Attendance:

- Ben Brown, Ruth Keagle, Stephen Bogart, Richard Vaughan

#### 2. Guests:

- Laura Miller-Michaels

### D. (Vice President-Administration) Establishment of Quorum & Review of Meeting Procedures

↳ 1. "It is noted that a quorum (is / is not) IS present for today's proceedings".

↳ 2. "It is asked that all Board Members, General Membership, and Guests review the below meeting procedures":

- ❖ Be Prepared.
- ❖ Remain on low volume or muted when not speaking.
- ❖ **Old Business Items** = Items previously introduced to the board – Provide Updates
- ❖ **New Business Items** = Items you are introducing to the board for discussion, review, consideration, feedback for the 1<sup>st</sup> time.
- ❖ (*Italicized Wording in (Blue)*) = indicates the lead speaker of that section.
- ❖ Please Follow & Hold the Focus of Discussion on the Agenda
- ❖ Raised hand or chat box feature to speak out of turn or ask question
- ❖ Be mindful of time keeping
- ❖ Everyone is encouraged to actively participate.
- ❖ Only elected or appointed board members may cast vote or present motion.

### E. (Vice President-Administration) Standard Business Items

2:00min (7:02pm)

#### 1. (Secretary) "At this time, are there any requests (board, membership, guests) to speak during the "Good of the Order" / "Section I" of the agenda?

"At this time, are there any requests by the members of the executive board to modify the agenda before we proceed?"

- **If necessary**, submitted additions/requests/good of order items to 5.27.25 agenda are noted.
- **If necessary, Motion** to approve the aforementioned adjustments to the agenda. \*No Good of the Order Item Requests Presented
- **Motion** to approve 5.27.25 agenda in its entirety.  
✓ D. Ludewig, – 2<sup>nd</sup> A. Dixon, - No Obj. No Abst. – **Motion Carries**

#### 2. (Secretary) Review /Approval of - minutes from 4.8.25

- **Motion** to approve 4.8.25 minutes  
✓ D. Ludewig, – 2<sup>nd</sup> P. O'Connell, - No Obj. No Abst. – **Motion Carries**

#### 3. (Treasurer) Financial/Ledger Report

- **Motion** to approve April 2025 Financial Report  
✓ D. Ludewig, – 2<sup>nd</sup> G. O'Connell, - No Obj. No Abst. – **Motion Carries**

### F. (President) Welcome/Opening Remarks

3:00min (7:05pm)

#### 1. Presidents Opening Remarks

- Not Present – Excused due to conflict with annual Greek Festival

### G. (President) Old Business - Reporting & Updates:

20:00min (7:05pm-7:25pm)

#### 1. Officers:

- President (*Scott Stolte*) -Not Present – Excused due to conflict with annual Greek Festival – No Report Submitted
- VP – Administration / Reunion Committee Chair (*Tim Clive*) -Not Present – No Report Submitted
- VP – Membership / Membership Committee Chair (*Kevin Gross*)
  - Continued Review of Database Platforms that are functional and cost effective for us to use as an association
  - Will report findings and present plan within next 30 days.
- VP – Business Development (*Keith Gibbs*) -Present but unable to comment/speak – Indicates will submit report as needed.
- VP – Strategic Planning (*Vacant*)
- Treasurer / Finance Committee Chair (*David Ludewig*)
  - Association annual budget draft has been submitted to the board for review/comment- Please do so and report back.
  - Items such as Membership Database Platform, Storage Unit etc. have been accounted for in budget proposal
- Secretary / Correspondence Committee Chair (*DJ Jones*)
  - By-Law Article IV Language Amendment for Officer/Board Terms 30 Day Review -Completed w. No Objections/Revisions
  - **Motion** "To accept the language as presented" P. O'Connell – 2<sup>nd</sup> D. Ludewig, No Obj. No Abst – **Motion Carries**

## 2. Distinguished Board & Community Relations:

1. Chairman of the Board (*Alan Dixon*)
  - ✓ Chairman's Minute
  - i. Makes special acknowledgement to Keith Gibbs for his writing of "Why I Come to Camp"
2. Immediate Past President (*Pete O'Connell*)
  - ✓ No Old Business to Report
3. Past President(s)
  - ✓ Date TBD

## 3. Standing Committee Chairman:

1. Program (*George O'Connell*)
  - ✓ Program Committee met this past Friday to review program offerings.
  - ✓ Trying to get plan over to council within the next 1-2 weeks so that they can begin promotions.
2. Community Relations (*Doug Saunders*)
  - ✓ No Old Business to Report
3. Historical Documentation & Preservation (*DJ Jones*)
  - ✓ Historians Minute - Yields Time
  - ✓ Quick Note: - Storage Unit – In process of procuring to start on July 1<sup>st</sup> – We have a donation from P. O'Connell to cover the first 6 months, and a second donation from E. Bloom to cover the 7<sup>th</sup> month. Financial arrangements will be coordinated with those donors and the board treasurer within the next 30 days.
4. *Service (Vacant)*

## H. (President) New Business - Items/Ideas presented for review/consideration/voting

45:00min (7:25pm-8:10pm)

### 1. Officers:

1. President (*Scott Stolte*) Not Present – Excused due to conflict with annual Greek Festival – No Report Submitted
2. VP – Administration / Reunion Committee Chair (*Tim Clive*) Not Present – No Report Submitted
  - D. Jones – suggests that we do not conduct a singular/formal "Reunion" event for 2025 for the following reasons: A) So that we are not taking away from volunteer support needed to keep the program alive at the camp, B) So that we can reserve funding to allocate to support of program supplies, potential support for housing etc... for volunteers. C) So that we can take a step back and look at 2026 and start preparing for a formal -big scale reunion event that actually serves as a perk to being an association member.
  - ✓ General Feedback – in agreement – Suggestion that each of the 3 weekends be open to Alumni Guests – can have a staff member assigned to be an Alumni facilitator – can use Eventbrite to purchase dinner ticket – "Chicken BBQ"
3. VP – Membership / Membership Committee Chair (*Kevin Gross*)
  - Yields Time
4. VP – Business Development (*Keith Gibbs*) -Present but unable to comment/speak – Indicates will submit report as needed.
5. *VP – Strategic Planning (Vacant)*
6. Treasurer / Finance Committee Chair (*David Ludewig*)
  - Annual Budget and Financial report will need to be sent to membership by June 15. Included in this evening's report-
  - Please review the section on "Challenges and Opportunities"
  - Please send any and all feedback prior to our next meeting.
7. Secretary / Correspondence Committee Chair (*DJ Jones*)
  - Modified the agenda – please note consolidations in sections to help move the reporting process along.
  - Report Submitted – please review and contact with any questions or concerns.

## 2. Distinguished Board & Community Relations:

1. Chairman of the Board (*Alan Dixon*)
  - Going to add K. Gibbs' note to his list of 50+ Barton Memories – will send out to board once completed.
2. Immediate Past President (*Pete O'Connell*)
  - Inquires about Nomination Process & Slate - D. Jones comments on process and updates on process forthcoming.
3. Past President(s)
  - ✓ Date TBD

## 3. Standing Committee Chairman:

1. Program (*George O'Connell*)
  - 2025 Program Options from the Program Committee -2 choices:
    - ✓ 1) Stick with same format with modifications congruent to newly imposed restrictions from NYS
    - ✓ 2) Hybrid Option – combo "merit badge rally/camporee concept"
  - Thoughts:
    - ✓ Program Offerings
      - i. Passive Recreation are things we can bring to the camp to minimize down-time and they fit w/ park plans
        - 1. Disc Golf, Horseshoes, Orienteering Course, Scavenger Hunt, Pickel Ball, Croque, Badminton
      - ii. Merit Badge adjustments based on popularity, feasibility, and NYS obstructions
      - iii. Specialty Weekend Programs – (Helmsman, Endeavor, Sidney Winter Trail, Woodsman – Yes) All Others-No
      - iv. On Demand Programs – Not Discussed- but need to review and modify what is offered
    - ✓ Administration:
      - i. We are awaiting a budget from the council
      - ii. We are told there will not be internet unless we provide it meaning that records will need to be the old way (blue cards etc..) this will cause issues with units / scouts who no longer use them nor do their advancement chairpersons approve of them at the unit level-
      - iii. Trading Post – we can operate one – but need to identify a location and how- and what we can realistically offer.

- ✓ Program Communications
  - i. G. O'Connell indicates this is the council's responsibility in 2025 and we are awaiting action on their behalf.
- ✓ Concerns over keeping materials and set up between the weekends. If we can't keep things available and we have to re-set up for each weekend we are not going to be able to execute this on a volunteer level.
- ✓ Housing Accommodations:
  - i. Scouts/Leaders – utilization of certain campsites (can tent on top of platforms)
  - ii. Will need campsite landscaping preparations no different than standard summer camp
  - iii. Staff Housing arrangements - % Staff in Camp / Who/ Where, with what etc...
- ✓ Food
  - i. Remain undecided on outsourcing catering / meal planning / keeping food on-site/ cooking etc..
- ✓ Schedule
  - i. Remain undecided on schedule
- ✓ Staff Recruitment
  - i. G. O'Connell asks D. Jones to update Volunteer and Paid Staff Registration Forms from 2024 to 2025 and send to former staff, alumni, and Barton Community as soon as possible.
- ✓ Promotion & Marketing
  - i. G. O'Connell indicates this is the responsibility of the Baden-Powell Council and we are awaiting action on their part.
- ✓ Maintenance
  - i. What will the state/ldc provide?
- ✓ Health/Safety/Sanitation
  - i. Shelter in place option for severe weather
  - ii. Health Officer accommodations
  - iii. Use of Shower house and Bathrooms

2. Community Relations (**Doug Saunders**)

▪ No New Business to Report

- ✓ Liaisons: TF-LDC (*M. Salino*), NYS Dept. P, R, HP (*Vacant*), BPC & Scouting America (*L. Murphy*)
- ✓ P. O'Connell - Bill Shaw sent report to Scott/Pete providing loose update on the NYS Parks – will circulate accordingly.

3. Historical Documentation & Preservation (**DJ Jones**)

▪ Report Submitted - Yields Time

4. **Service (Vacant)**

I. **(President) Good of the Order**

5:00min (8:08p-8:13pm)

↳ “Will the Secretary please identify all approved speakers, and their order at this time”

No Good of the Order Items/Topics Requested or Presented from the Members at Large, General Membership, or Guests

J. **(Secretary) CBSAA Operational Calendar Review**

1:00min (8:13pm-8:14pm)

1. Operations:

- ✓ **(Past Due/ Pending) April 1** –Strategic & Business Development Plan Report & Review Presented to Executive Board
- ✓ **(Pest Due/ Pending) May 13** –Annual Budget Executive Board Vote
- ✓ **June 15** -Membership Nomination Deadline
- ✓ **June 15-** Executive Board Vetting of Membership Nominations/ Membership Voting Period

2. By-Laws:

- ✓ No Pending Items

K. **(Secretary) Next Board Meeting Scheduling & Property Specific Events Calendar Review**

1:00min (8:14pm-8:15pm)

1. **Next Board Meeting:** 2<sup>nd</sup> Tuesday – 1 Month (June 25') = 6/10/2025, 2 Months (July 25') = Annual Meeting; **Tuesday June 10.**

2. Upcoming Events:

i. LDC-Municipal / NY-State / Non-Scouting;



- ✓ TBD
- ✓ TBD

ii. **Scouting America & Scouting America; Baden-Powell Council:**



- ✓ Badges at Barton
  - 1. August 8-10, 15-17, 22-24

iii. CBSAA:



- ✓ July 15 – CBSAA 4<sup>th</sup> Annual Meeting
- ✓ Alumni Visitations / Dinners @ 3 sessions of B@B

- Motion to Approve Calendar/ Proposed Calendar Modifications/ Revisions
  - ✓ Skipped – No Motion – Revisions Pending

**Recurring Monthly Meetings:**

- ❖ Three Falls LDC –1st or 2<sup>nd</sup> Thursday /Month (9/930am)
- ❖ Baden-Powell Council Executive Board 3<sup>rd</sup> Monday / Month

**Standing Committee Meetings:**

- |                              |                             |
|------------------------------|-----------------------------|
| ❖ <b>Membership:</b>         | ❖ <b>Finance:</b>           |
| ▪ TBD                        | ▪ TBD                       |
| ❖ <b>Reunion:</b>            | ❖ <b>Correspondence:</b>    |
| ▪ TBD                        | ▪ April 14 <sup>th</sup>    |
| ❖ <b>Program</b>             | ❖ <b>Service Corps</b>      |
| ▪ TBD                        | ▪ TBD                       |
| ❖ <b>Community Relations</b> | ❖ <b>Historical Society</b> |
| ▪ TBD                        | ▪ TBD                       |

L. **(President) Conclusion of Meeting / Closing Messages**

1:00min (8:15pm-8:15pm)

- ✓ Motion: Adjournment D. Saunders – 2<sup>nd</sup> – M. Stoll, No Obj. -No Abst. **Motion Carries**

**Total Scheduled Time:** 1hr: 15min **Start Time:** 7:02pm **End Time:** 8:12pm **Actual Time:** 1hr: 10min



May the great Master of all Scouts  
be with us til' we meet again.

