



CAMP BARTON STAFF ALUMNI ASSOCIATION

JULY 30THTH, 2022—8:30PM EST. START

CBSAA ANNUAL MEETING

MINUTES



a. Roll Call / Attendance (Secretary)

Recording Initiated ☒

Live Broadcast Initiated ☒

CHAIRMAN OF THE BOARD	PRESIDENT	VICE PRESIDENT	IMMEDIATE PAST PRESIDENT
<input checked="" type="checkbox"/> Alan Dixon	<input checked="" type="checkbox"/> Pete O'Connell	<input checked="" type="checkbox"/> Scott Stolte	<input type="checkbox"/> Vacant through 7/2023
SECRETARY	TREASURER	COUNCIL LIAISON	CBSAA Historian
<input checked="" type="checkbox"/> DJ Jones	<input checked="" type="checkbox"/> David Ludewig	<input type="checkbox"/> Vacant	(By-Law- Revisions Pending)
PROGRAM CHAIRMAN	MEMBERSHIP CHAIRMAN	RESOURCE CHAIRMAN	ADVISORY CHAIRMAN
<input checked="" type="checkbox"/> Tim Clive**	<input checked="" type="checkbox"/> Kevin Gross	<input checked="" type="checkbox"/> Dave Carlson	<input checked="" type="checkbox"/> Mike Brown

Open Membership Attendance: General Membership (In Person & via Zoom)

It is noted by the Secretary that including the BOE 57 Alumni are present in person or online, and 44 are registered members currently.

Online	In Person				
Jeff Smith	Stephen Bogart	David N. Gross	Tom Bond	Stephen Heinz	Clay Converse
Mike Stoll Sr.	Edward Brewer	Mark Fish	Ben Brown	Leon Stoll	Paul James
Bill Mack	Brent Eifert	Mike Amante	Ambrose Heinz	Tom Poleman	Karen Salino
	Kathleen Gross	David Hanselman	Helen Heinz	Walt Poleman	Pete Salino
	G. David Gross	Terry Hills	Sandy Heinz	Scott Walker	Tom Szebenyi
	Josh Shank	Courtney Shank	Doug Blakely	Diane Blakely	Leroy Schultz
	Cathleen Homrighaus	Ian Statema	Richard Vaughn	George O'Connell	Helen Schultz
	Al Whiting	Eric Bloom	Brian O'Donnell	Kathy Filan	Liam Murphy
	Ray Winiarski	Carmen Winiarski	Mark Winiarski	Alex Hamula	Kristen Likel

Guest- Baden Powell Council Executive – Matthew Bull.

Call to Order: 8:31pm (Time)

b. Opening Remarks (President)

2:00min (8:32pm)

Establishment of Quorum (Vice President)

1. “Will all present official members of the CBSAA please raise their hand at this time”
2. “Will all official members joining us via our web meeting please indicate your attendance in the chat box”
3. Introduction of Board Members
4. Vice Presidents Minute...
 - i. Scott presents a combination of his personal history to the camp and camp staff. He speaks of his mentors, his brothers, and the impact beyond his years on staff. He discusses the importance of the work of the CBSAA and its service to Camp Barton and makes a challenge for donation.
 - The challenge is matched by both Scott. Walker and Tom Poleman

c. Standard Business Items:

1:00min (8:33pm)

1. Disputes/Additions/Subtractions/Approval of Minutes (Secretary)
 - i. Review of Procedure for Annual Meeting Minutes
 - No Minutes Review as this is 1st ever annual meeting of the CBSAA

d. OLD BUSINESS- Reporting & Updates:

22:00min

(8:34pm-8:56pm)

1. Officers:

- i. President (4min)
 - Annual Review of 2021-2022 - **SEE ATTACHED**
 - i. Pete provides both personal history to Camp Barton and history/preface of the CBSAA detailing its origins and outlining its fundamental purposes.
 - ii. Peter welcomes and introduces Matthew Bull, BPC Executive who speaks briefly to the group expressing thanks, gratitude, and congratulations for the development and efforts thus far.
 - iii. Peter discusses the growth of the CBSAA since August 2021 and the emphasis for increased growth and momentum
 - iv. Peter concludes with expressing the understanding of the magnitude of the success of the Badges At Barton program and what implications it has on the future of scouting at our beloved camp.
- ii. Vice President (2min)
 - Annual Review of 2021-2022
 - i. Scott discusses the legal aspects of the association's origins from the articles of incorporation through the attainment of our 501c3 Non-For Profit Charitable Status.
- iii. Treasurer (2min)
 - Annual Review of 2021-2022
 - i. David discusses the origins and development of our operational budget for the past year and where it brings us to today.
 - ii. David discusses the early communications and establishments of the finance committee and the development of our association's financial institutions and processes.
 - iii. David expresses the gratitude of the board for the contributions and pledges made during critical periods.
- iv. Secretary (2min)
 - Annual Review of 2021-2022
 - i. DJ discusses the development of the CBSAA meeting process, agenda and minute formats. The early process of information and contact database development and as well the establishment of a communications footprint for the CBSAA over the past year.
 - ii. DJ discusses the initial role in membership recruitment and the application process.

2. **Chairman:**

- i. Finance Committee (*Treasurer*) (2min)
 - Annual Review of 2021-2022
 - i. Minimal Review / Committee is in early stages of organization.
- ii. Correspondence Committee (*Secretary*) (2min) *SEE ATTACHED*
 - Annual Review of 2021-2022
 - i. Minimal Review / Committee is in early stages of organization.
 - ii. Communications establishment – Email, Social Media, & Early Website Development are discussed.
- iii. Advisory (2min)
 - Annual Review of 2021-2022 (* *Mike Brown unable to attend- report provided by Secretary – SEE ATTACHED*)
 - i. Minimal Review / Committee is in early stages of organization.
 - ii. Establishment of Historian or Historical Subcommittee in early stages.
- iv. Membership (2min)
 - Annual Review of 2021-2022
 - i. Kevin reports on the current process of converting all data into our secure online workspace from all originally provided information and formats into one central protected host.
- v. Resource (2min)
 - Annual Review of 2021-2022
 - i. Dave reports on the preparatory work leading up to camp in terms of facilities and maintenance.
 - ii. Dave highlights the efforts of volunteers from the Campmaster Corps for their efforts, the OA, the SCA, and the participants of Camp Set up Day July 16th.
- vi. Program (2min)
 - Annual Review of 2021-2022
 - i. No annual review – **Tim was voted into the Program Chairman seat earlier today 7/30/22

3. **Senior Board/Council Advisory:**

- i. Immediate Past President *Vacant through 7/2023*
- ii. Council Liaison *Vacant*
- iii. Chairman of the Board (2min) * *Alan unable to attend in person.*
 - Annual Review of 2021-2022 (*PETER READ's ALAN DIXON's LETTER*)

e. **NEW BUSINESS:**

32:00min

(8:57pm-9:29pm)

1. **Officers:**

- i. President (2.5min)
 - Objectives for 2022-2023
 - Covered in Initial Report – SEE ATTACHED
- ii. Vice President (2.5min)
 - Objectives for 2022-2023
 - i. **Motion: (Vice President) (To the Membership) For approval of the categorization of membership noted within addendum 1 of the CBSAA By-Laws as such.**
 - i. Read Language in Addendum Aloud
 - ii. Motion Made by Scott Stolte - 2nd by Kevin Gross -- Unanimous in Favor – No Opposed – Passed Amendment.
- iii. Treasurer (2.5min)
 - 2022-2023 Annual Operating Budget
 - i. **Motion to approve 2022-2023 CBSAA Annual Operational Budget**
 - i. Motion made by David Ludewig – 2nd by Scott Stolte – Unanimous in Favor – No Opposed – Passed
- iv. Secretary (2.5min)
 - Objectives for 2022-2023
 - i. Continued documentation & association organizational process development / record keeping

2. **Chairman:**

- i. Finance Committee (*Treasurer*) (2.5min)
 - Objectives for 2022-2023
 - i. 1st Objective - Strategic Planning
 - ii. 2nd Objective – Fundraising
 - iii. 3rd – End of Fiscal Year Requirements/Taxes/ Etc.
- ii. Correspondence Committee (*Secretary*) (2.5min)
 - Objectives for 2022-2023
 - CBSAA Website Development – Volunteer developed and maintained
 - Social Media – Volunteer managed and maintained
 - Re-establishment of local news footprint and marketing media for Camp Barton
 - Spring & Fall Newsletter process – Volunteer developed and maintained.
 - Use of Google Workspace as communication platform – CBSAA1922 email to be dedicated to program correspondence for BB
- iii. Advisory (2.5min)
 - Objectives for 2022-2023
 - Report provided by Secretary – SEE ATTACHED
- iv. Membership (2.55min)
 - Objectives for 2022-2023

- i. Increased membership recruitment efforts / locating past members
 - ii. Re-establish organizational efforts for awards and memorials
 - iii. Data collection on membership for useful purpose of aiding Camp Barton
 - v. Resource (2.5min)
 - Objectives for 2022-2023
 - i. Dave reported the need for volunteer assistance with camp tear down after Session 5
 - vi. Program (2.5min)
 - Objectives for 2022-2023
 - i. Tim discussed an outlook and vision for programming and how the CBSAA can aid and influence it not only for summer camp but for year round camping.
 - ii. Tim indicated he will make efforts to bring more volunteers to the forefront of the program committee to share experience and expertise to improve an already expanding foundation.

3. **Senior Board/Council Advisory:**

- i. Immediate Past President (2.5min) *Vacant through 7/2023*
- ii. Council Liaison (2.5min) *Vacant*
- iii. Chairman of the Board (2.5min) – *Previously Shared Under Old Business*

f. Other Approved New Business or Added Items:

4:00min

- 1. Leroy Schultz requested to speak and made mention of the lack of presence at the vesper service as it correlates to the trends viewed in scouting. He expressed the need for our association to be mindful and listen to our faith as we make decisions and choices for the future of Camp Barton stating that there is a plan.

g. Next Meeting & Calendar Review (Secretary) 1 Year = 7/29/2023 Not Discussed - To be coordinated by CBSAA Program Chair **1:00min**

- 1. **Deadline to Decide Annual Meeting Date – Tabled**
- 2. **Save The Date Out By – Tabled**
 - Motion to Approve Calendar/ Proposed Meeting Date – **None**

b. Conclusion of Meeting (President)

5:00min

- Closing Remarks
- Motion to Adjourn 1st CBSAA Annual Meeting -- 2nd – Scott Stolte – No Opposition

Total Scheduled Time: 1hr:10min **Start Time:** 8:31pm **End Time:** 9:29pm **Actual Time:** 58 Minutes

2022 Recap and 2023 Plans

Welcome Camp Barton Staff Alumni Members, and guests. Thanks for coming. I hope we have a good connection with Zoom. Please use the chat function to send in questions. We will try to get to all at the end of the meeting.

I gave parts of this report last night to the Staff and SMs as a way of introducing or reintroducing them to Barton. So...

On a Wednesday, of all days of the week, the nineteenth of July, on the North Point of Taughannock Creek, 100 years and 11 days ago, a group of men, led by the new Scout Executive, Sam Bogen, opened CAMP BARTON for the first time.

52 Scouts attended for two weeks. An "Advance Guard" had to clear brush and nettles in order to carve out the campsite on the rocky ground. They learned scout skills and earned merit badges and advanced in rank. It was so successful that a second session for 20 scouts was conducted in August. Unfortunately, two of those Scouts in August were stricken with Polio while at Camp, a disease that hit and killed the following year.

That next year they moved to the South point, which provided a more protected swimming area and better access to the gorge. 3, 2-week sessions were planned for 50 scouts each session.

Camp Barton continued until 1926 at that location, when the acquisition of the land for a State Park became an issue for the isolated camp experience that the Council wanted for Scouting.

So, in that year, 1926, options were placed to purchase 33 acres of land where we now sit. It included 2500 feet of lakeshore, a 63-foot waterfall, a glen, and an old hotel. In addition, two other parcels had also been opted for, bringing the total to somewhere around 100 acres. And the.... BOY SCOUT CAMP AT FRONTENAC was born that December for a total price of \$14,600.

\$35,000 was raised for this new camp. The options were exercised December 17, 1926, and the camp dedicated on July 15, 1927, to begin the First season at Camp Barton at Frontenac.

Since then, Barton has survived many challenges, money (or lack of it), a devastating flood in 1935 that filled the field with feet of gravel and mud, another flood in 1972 that raised the lake to levels that surrounded the nature lodge with water, to several attempts to just sell the whole place.

Last year was one of those challenges!

2021-22 ended up being a very busy one for the CBSAA! Let me tell you about it.

DJ Jones had started a FB page for the Staff Alumni at Baton. His vision was to have an association of former staff members support the physical camp maintenance; the continuance of scout programming; the support of scouts in order to be able to afford to go to camp; and the support recruiting and maintaining a strong camp staff.

Last summer there was a reunion, and the plans began to solidify. Through a series of Zoom meetings and the formation of a steering committee, he laid out his plan and asked for volunteers to help.

A group of us stepped forward to assist in the formation of the Association. We all volunteered to take a position on the board of directors to get organized.

Scott Stolte, originally an out of council camper, then staff member from Long Island, now a lawyer in VA, volunteered for VP and legal.

David Ludwig, a camper and then staff member from Cortland, now in CA, volunteered to be Treasurer.

Alan Dixon, a camper, way back from Ithaca, a staff member and eventually a long-term Camp Director, volunteered to take the position of Chairman.

And DJ, asked to be Secretary, to carry on the communications work he had started.

That left one position, President, for the remaining volunteer, me. They were all way quicker than I was in grabbing the other positions, so through default, I became President.

A scout camper just 34 years after the founding of Barton at Frontenac, a staff member for 8 years, a District Executive for 2 and two terms as Council President. And now happily retired in Florida.

We wrote, debated, and passed bylaws.

Scott filed for and received our incorporation papers, then followed up with filings to the IRS to become a not for profit, 501c3 organization, allowing donations to be tax deductible. We were ready to get on with our purpose.

“CBSAA is an independent, not for profit corporation. The CBSAA shall maintain sole operational and financial accountability and sustainability for its existence and functions by way of donations, fundraising, and charitable gifts specifically targeted for use at Camp Barton.”

” The Purpose of the CBSAA is to enhance the Camp Barton experience for the Campers and Staff, by motivating and activating the resources that exist in the current and past Camp Barton Staff. This is accomplished by:

- **Enhancing the individual connection between staff alumni and Camp Barton.**
- **Fund raising to provide opportunities for support of Camp Barton by means of charitable contributions and by coordinating outside giving.**
- **Providing opportunities for alumni and the wider community to give back to Camp Barton through service opportunities**
- **Providing opportunities for Campers to attend Camp Barton through scholarship programs.**
- **Providing continuous avenues for youth education, community service and the preservation of Camp Barton, its history, and the family which has been grown from within its boundaries over time. A long-lasting service-oriented organization harvested through the lifetimes of many, united by a common thread. The Camp Barton Staff. “**

There is nothing in that purpose statement that describes what happened last Fall.

Early in September, through correspondence with the Council President, we learned that the discussion and decision time about selling property, including Barton, could be the September BPC Board meeting.

We were informed that the BPC was to vote at their Board meeting to accept the report of the Strategic Planning Committee to sell 400 of the 1200 acres at Camp Tuscarora and, I quote “..to downsize Camp Barton to the 11-acre core camp area...”.

Or to accept the recommendations of the Risk Assessment Committee that “The Baden Powell Council shall enter into the channeling injunction and pay for its contribution to the Survivor’s Trust Fund by selling all or Part of Camp Barton”.

Nothing in our Purpose statement says anything about preserving the existence of the Camp. The Association was formed to support what was assumed to be a continued existence of Camp Barton as a program area for scouts.

So, to address this threat to Camp Barton, your board voted to present to the BPC Board this proposal:

“The Camp Barton Staff Alumni Association will pay the interest on the line of credit for an amount of up to \$3000 a month for a period of 6 months beginning on the date of the payment of the first installment of the settlement. In return, the Council will delay any action on the sale of any property at Camp Barton during this period. This will allow the Council and the CBSAA to work together to formulate the best use of the camp, the level of support that can be provided, and the means to secure the remaining payment of the settlement, through either fundraising or the sales of a portion of the property, or a combination of both.”

We would like these monies to be spent on program or facilities but will do what is necessary to keep Scouting programs here at Camp Barton.

We also pledged to support a summer program of some type, at Barton, as National, the Council President and Council Executive had shut the door on the possibility of a Long-Term Camping program at Barton in 2022. This was for a number of reasons which we acknowledged and accepted.

In the next month we worked with the FLLT and the surrounding municipalities to get them involved to preserve the camp and its use for Scouting and other purposes. Andy Zepp told us there were at least 5 camps that might go up for sale in NYS that the Parks system was looking at. There was money to purchase land, but not to manage or maintain it. So, we discussed with the Municipalities and the Council agreements to manage the properties, should the State buy it.

The Municipalities got the ball rolling on a joint agreement to help manage the property, which resulted in resolutions of agreement in Covert, Ulysses, and the Village of Trumansburg.

With this promising progress, the Council, at the October 26 meeting, somewhat accepted our offer of delay and later released a letter saying the only two parcels that would be put up would be the 40 acres at the top of the hill and Family Camp, while working to negotiate a deal with the State, or other entities to preserve for Scouting and Public Use the core camp. Almost good, but we didn’t want to give up Family Camp.

We again contacted the FLLT, the Municipalities that had gotten involved and the State to encourage them to contact the Council to pull the Family Camp portion off the table, which the State eventually did.

The 40 Acres was sold to a friendly neighbor who wants to preserve it from development.

Barton, it seems was safe. Not completely what was wanted, but the hard work of this organization resulted in the first step in the process of preserving not only the physical property but the Scouting program that has meant so much to Scouts, Leaders, and Staff these 100 years.

SO, our additional challenge was showing that a viable program was doable at Camp. Jeff Smith stepped up to the challenge from Florida, and with the permission and support of the Council we brought together the B@B program you are seeing today.

We have a total of just over 100 individual volunteers giving from one to six weekends of support, not to mention the countless hours Jeff and later DJ and the board put in to organize and develop this program.

We have the support and encouragement of the Council and great support from Matthew, the CE. Today, we received National Accreditation for the Camp and Program.

We are in what we hope is our first year of a continuing and expanding volunteer-based program at Barton.

Because of the CBSAA volunteers, and monetary and the work-in kind donations, we have been able to offer this program at a very reasonable fee of \$55 for the weekend, including 5 meals and numerous opportunities for Merit Badge and other advancement work, as well as other program activities such as campfires, open waterfront, and rifle range activities.

We have a popular program, with great reviews that we expect to become a permanent part of Barton Programming.

This coming year we will continue to play an active role in the future of Barton through interactions with the municipalities and other supporters, review of needed maintenance and repair projects at the camp and volunteer and monetary support of the B@B program, that we will endeavor to make a permanent part of the Council's efforts to provide quality programming at Barton.

The Association will continue to be an active voice in discussions regarding the use of the property for Scouting programming.

We thank you and ask for your continued support of your time to volunteer, not only here at camp, but on the management side as well. We have a lot of openings in the various committees that support this organization and its programs.

We will be also asking for your monetary support. Last Fall, you collectively pledged various amounts which totaled more than \$100,000.

We stopped short of collecting this amount as the future was too uncertain.

As we find success on the preservation front, we want to get back to our purpose of supporting facilities, program, staff, and campers here at Barton.

We will begin defining projects in those four areas and asking you to make good on those pledges and asking for additional support. We know you will continue to give your time, talent, and treasure to support this cause.

Thank You
Pete O'Connell
President

FINANCIAL REPORT 2021-22

Fiscal Year 1 Narrative

Annual Meeting 7/30/2022 Trumansburg, NY

The Camp Barton Staff Alumni Association was incorporated as a non-stock charitable corporation on August 17, 2021 in the Commonwealth of Virginia. By-Laws were written at that time and officers elected and paperwork was filed as required by law. The bank account was opened in December 2021, as soon as was legally possible due to filing requirements for out-of-state corporations wishing to open a bank account in California (where the current Treasurer resides). Fees for legal services and other expenses prior to the bank account being opened were paid by individuals and recorded as donations to and expenses paid for by the 501(c)3 organization.

I. ACCOMPLISHMENTS

Fast response of former camp staff to call for membership demonstrates viability of the organization –

A core group of more than 100 former staff members showed their interest in the CBSAA and rallied to actively support our mission by volunteering and making financial contributions. 85 members volunteered to serve as camp staffers for Badges at Barton this summer, including as Camp Director. Many others have expressed interest in participating in other ways.

Mobilization of local community to protect Camp Barton for future generations of campers –

The Camp Barton Staff Alumni Association was instrumental in halting the sale of Camp Barton to private developers. Through the organization's activity we led discussion with various municipalities, universities, the Finger Lakes Trust and the State of New York, engaging these public entities and the Baden-Powell Council in finding options for a solution that will preserve Camp Barton as the spectacular resource it is, accessible to the public and to scouts for generations to come.

Badges At Barton Summer Program for Scouts – Programming for scouts during Summer 2022 at Camp Barton would not have happened without the leadership and efforts of the Camp Barton Staff Alumni Association. The organization mobilized at light speed to create this summer's program, recruit campers, and to launch this new Summer Camp format, while working closely with the Baden-Powell Council.

II. OPERATING BUDGET 2021-22

Income:

During the first year, total income was about \$12,000. Large donations made up about 50% of this amount; the remainder came from small donations from individual members, in the form of suggested donations for dues. An additional \$2,500 was raised from sale of tickets for the annual banquet and from sale of merchandise.

In the Fall quarter, when the organization was exploring the possibility of buying Camp Barton, the organization received significant pledges from potential donors of well into the hundreds of thousands of dollars. On very short notice, the organization was able to demonstrate that there is a powerful and resourceful community of persons, affected by their own experiences at Camp Barton, who are willing to step up and invest in making this fantastic resource available to future generations.

Expenses:

Operating expenses for the first year was about \$3,500. Much of this was due to required filing fees with the Commonwealth of Virginia, the Federal Government, and the State of California. Additionally, nearly \$2,000 was paid to invest in merchandise (hats, T-shirts, badges, mugs) for resale. Roughly \$1,500 has been donated to the Baden-Powell Council to date. Another \$2,500 has been invested in supporting the 85 staff members of Badges At Barton and returning membership at the annual meeting and banquet on July 30, 2022. Total NET income is estimated at about \$3,500 that will be carried over to maintain solvency of the organization as it begins its 2nd year on August 1, 2022.

III. PROPOSED BUDGET 2022-23

Overview

Every year at the annual meeting, the full membership is invited to review and discuss a proposed budget for the next fiscal year as put forth by the Board of Directors. This is a summary of what is recommended by the Board for 2022-23.

The attached Proposed Operating Budget for the 2022-23 Fiscal Year (August 1, 2022-July 31, 2023) closely mirrors the actual income and expenses from the prior year.

Income to fund the year's expenses and activities will come from three sources:

Small donations = \$5,000;

Sales of event tickets and merchandise = \$5,000; and

Large donations = \$7,500.

TOTAL INCOME = \$17,500.

Allocations for planned expenses to pay for accounting and legal filings, software subscriptions, web hosting, etc., including expenses to pay for the annual banquet.

TOTAL ADMIN EXPENSES = \$7,500.

Non-recurring expenses will include investment to secure merchandise inventories of badges, T-shirts, hats, and mugs as needed to meet demand for these items. Other moneys will be donated to benefit Camp Barton as determined and voted for by the Board of Directors at regular meetings throughout the year as is the mandate of CBSAA's By-Laws.

IV. FUNDRAISING ACTIVITIES

We look forward to discovering what issues and opportunities the members will identify while at the annual meeting, and in August and September, that will provide direction for the organization as it enters its second fiscal year. The organization can raise money from its membership, via annual dues and directed donations; the organization can also raise money from its membership and from the general public via publicized campaigns for scholarships and capital improvements as specified and promoted.

Dues for Membership – The CBSAA is an inclusive organization and as such, dues are not required for members to join and to remain in good standing. That being said, the annual budget depends on \$5,000 of its income coming from membership dues. Dues in the amount of \$50-100 each year per member are suggested. The goal is to get 50-100 members to step up at this level every year.

Member appeals and public appeals –

- **Annual Giving** – Improving Camp Barton by making a directed donation every year to support the camp in a visible way (e.g. Camp programs, camper scholarships, staff position underwriting, dining hall retrofitting, jet skis, sail boats, etc.) is the mission. According to our By-Laws, whatever moneys we collect above and beyond the cost of running the organization must be disbursed in this way.
- **Long Term Capital Improvement Campaigns** – From time to time the organization may decide to raise money for something ambitious. In this scenario we would have a target dollar amount we would be raising, and the funds might be raised in stages through directed cash donations and/or pledges to contribute when certain thresholds have been met. These campaigns would be promoted via local media, online, and via social media platforms.

V. FINANCE COMMITTEE MEMBERS WANTED

Do you have interest or experience in fundraising, promotion, journalism, media relations, accounting, bookkeeping? We could use your help! For information, please reach out to any Executive Board Member or to the CBSAA Treasurer, David Ludewig, dludewig@gmail.com, 818.263.9577.

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Secretary / Correspondence Chairman Report July 30th, 2022 – CBSAA Annual Report DJ Jones

Old Business:

- Elected to the board in August 2021
- Informal Gathering July 24th 2021 through now – 34 attendees. Steering Committee Meetings, Open forums

Secretary/Correspondence Committee Chairman

Responsibilities of the Secretary / Correspondence Committee Chairman include:

- Record and transcribe all CBSAA Executive Committee Board meetings.
- Obtain, organize, and file all subcommittee meeting notes and all relevant correspondence.
- Maintain an accurate record of membership consisting of contact information and demographics.
- Aid in the development of the CBSAA Application Process and its upkeep.
- Create and amend, & file monthly Executive Board and CBSAA Annual Meeting agendas
- Create and amend, & file monthly Executive Board and CBSAA Annual Meeting minutes
- Assist the President and Vice President with scheduling, and communication throughout the year.
- Maintain and assist in the development of the yearly calendar and backdating calendar.
- Assist in the communication and information distribution for the Executive Board and the CBSAA as a whole.
- Work to preserve strong lines of communication and structure to the operation of the CBSAA.
- Develop the Correspondence Committee to serve the CBSAA with communications such as web based, newsletter, web-site, social media, and email.
- Maintain accurate CBSAA Executive Board Correspondence Records for membership, finance, council communication, program, and advisory.

New Business:

Secretary:

- Improve Communications/ Email / Website/ Newsletter
- Re-Establishing our local footprint on a regular basis.
 - Newsletter Committee
 - Would ideally want this group made up of a representative from each decade
- Expand the Visibility of the Camp through our Association / Re-Establish Awareness of Camp Barton
 - Regional
 - National
- Aid with membership coordination
 - Theme – ask help from membership in ways they like and want to help as much as possible
- Aid w historical catalog for the CBSAA
 - Focus on the “where are they now” – finding out the stories of the older generations of staff
- Aid w resource management for maintenance/facilities/grounds
 - Focus on start up of a Camp Barton Service Corps

Correspondence Committee Chairman:

- Newsletter Committee
- Website Manager
- Social Media Manager
- Video/Audio Productions
- Expanding use of the Google Workspace for subcommittee's & task groups
- Aiding the Council Camping Committee & its Marketing Platforms

Other Ideas:



Advisory Chairman Report

July 30th, 2022 – CBSAA Annual Report

Mike Brown- Reported by Secretary

Old Business:

- Elected to the board in March 2022

Responsibilities of the Advisory Chairman include:

- Provide the CBSAA Board with accurate/current BSA standards, data, processes that reflect national, territory, and local council function.
- Provide the CBSAA Board with comparative resources regarding operations relevant to scout advancement, camping, and programming.
- Provide the CBSAA with historical information, if available, or research for, if not, regarding Camp Barton's operations.
- Responsible to preserve & curate all relevant historical documents, memorabilia, photographs etc... both in actual and digital forms that are relevant to Camp Barton & the Camp Barton Staff
- Work closely with the *CBSAA Historian*, and any history relevant Sub-Committee's & Task Groups. Provide communication to the CBSAA Executive Board of their accomplishments and findings.
- Provide historical displays/slideshows/artifacts/information at the Annual Meeting / Reunion.
- Aid the Membership Chair with finding "lost alumni", obituaries, "where are they now".
- Present nominations for CBSAA Awards such as Chi Sigma, Bogan Brigade, and Service Recognition etc...
- Coordinate the development of memorials / dedications / and naming processes for Camp Barton facilities, landmarks etc... which correlate to the Camp Barton Staff and work the CBSAA Executive Board to formalize them with the BPC.

➤ **CBSAA Historian**

The Historian Reports to the Advisory Chairman & the Responsibilities of the Historian include:

- Obtain, collect, curate, and preserve staff related memorabilia and historical artifacts
- Work to develop a museum at Camp Barton.
- Preserve, share, and highlight Camp Barton and the Camp Barton Staff through the newsletter, website, awards, and dedications.
- Provide the Advisory Chairman a "Historian's Minute" to be presented at CBSAA Executive Board Meetings
- Present 1 -2 topics of historical relevance to the Camp Barton Staff at each annual meeting.

New Business:

- Annual Meeting Historical Display
 - Display Collection – specific to Camp Barton acquired from both previous councils, the J. Lawrence Smith Collection
 - Display Collection – specific to Camp Barton Staff started in Jan 2021. Will continue to contribute.
 - A digital archive comprising hundreds of newspaper clippings dating from the creation of Camp Barton in 1922 through the 1990's which came from scrapbooks kept by J Lawrence Smith throughout his long life and both predecessor councils. Only a fraction of the collection.
 - Barton specific material has a Drop Box established.
 - Larger general scouting material – plans to extend to all scouters. Several of us who are interested in Scouting history have talked about possibly putting it on usb drives and selling them for a nominal fee, with any excess being used for Scouting locally.
- Appointment of a CBSAA Historian
- Initial task of aiding in the location of past staff alumni, camp supporters, memorabilia cataloging and collecting
- Secondary task of reviewing summer camp history, trends, traditions etc..
- Once newsletter is up and running will have historical piece each edition
- Large section of website due to historical material
- Reboot of dedications, naming, memorials etc...