



# CAMP BARTON STAFF ALUMNI ASSOCIATION

JULY 7<sup>TH</sup>, 2022—7:00PM EST. START

## EXECUTIVE BOARD MEETING

### MINUTES



#### a. Roll Call / Attendance (Secretary)

| CHAIRMAN OF THE BOARD                          | PRESIDENT  | VICE PRESIDENT                                   | IMMEDIATE PAST PRESIDENT                       |
|--|--|--|--|
| <input checked="" type="checkbox"/> Alan Dixon | <input checked="" type="checkbox"/> Pete O'Connell | <input checked="" type="checkbox"/> Scott Stolte | Vacant through 7/2023                          |
| SECRETARY                                      | TREASURER  | COUNCIL LIAISON                                  | CBSAA Historian                                |
| <input checked="" type="checkbox"/> DJ Jones   | <input checked="" type="checkbox"/> David Ludewig  | <input type="checkbox"/> Vacant                  | (By-Law- Revisions Pending)                    |
| PROGRAM CHAIRMAN                               | MEMBERSHIP CHAIRMAN                                | RESOURCE CHAIRMAN                                | ADVISORY CHAIRMAN                              |
| <input type="checkbox"/> Vacant                | <input checked="" type="checkbox"/> Kevin Gross    | <input type="checkbox"/> Dave Carlson            | <input checked="" type="checkbox"/> Mike Brown |

Guest Attendee's: Mike Homrighaus

#### b. Opening Remarks (President)

2:00min (7:02pm)

Call to Order – 7:08pm EST.

1. General Comments
  - i. Overall doing well w/ Badges at Barton despite concerns.
2. Introduction of guests – Mike Homrighaus – Program Dir. Cub Resident Camp 2022 – Longtime Taughannock District Member.
3. Reminders for meeting procedures

#### c. Standard Business Items:

5:00min (7:07pm)

1. Modifications/additions/subtractions to 7.7.22 agenda (Secretary)
  - i. Motion to approve New Business Items- Section F (if necessary)
    - None presented.
  - ii. Motion to approve 7.7.22 agenda – **Motion D. Jones- 2<sup>nd</sup> S. Stolte**
2. Disputes/Additions/Subtractions/Approval of minutes from 6.6.22 (Secretary)
  - i. Motion to approve 6.6.22 minutes – **Motion D. Jones- 2<sup>nd</sup> D. Ludewig**
3. CBSAA Financial Report (Treasurer) (4min)
  - i. Motion to approve 6.2022 financial report – **Motion S. Stolte- 2<sup>nd</sup> K. Gross**

} (1min)

#### d. OLD BUSINESS- Reporting & Updates:

30:00min

(7:07pm-7:37pm)

##### 1. Officers:

- i. President (6min)
  - Council / Pertinent Scouting Updates
    - a. No final settlement for the BSA from the court.
    - b. BPC has not moved anything on small business loan
    - c. Camp has been surveyed for the state (expense by council assumed) – Possibly 1<sup>st</sup> time in camp history
      - i. \*M. Brown indicates possible survey in 1969 but unsure of legal conveyance
    - d. Remain committed to 18k if needed. Pete committed to 50% - indication is that it will not be needed.
  - Appointment / Recruitment of Remaining Board Positions
    - a. No news- Pete will try to get Greg Hartz to attend July 30<sup>th</sup> in an effort to get him to join board as Council Liaison
- ii. Vice President (2min)
  - Legal - None
  - CBSAA Reunion
    - a. As of 7.7 – EventBrite registration total at 26 guests, In addition 7 RSVP's on Facebook Group and 9 "Maybe" (T=42)
    - b. Consensus is that we need to reach out to all staff signed up during session 2 that we have not heard from and give them the option to eat dinner in dining hall, or eat at banquet. – DJ will do & will CC Scott/Peter
    - c. Tent – DJ to get quote on Tables, Tent, Chair – if under \$2500 will just need verbal from Peter/David. L.
    - d. Need to update reunion promotions to clarify that \$30.00 is for food at banquet. – DJ will send out update
    - e. Mugs, Patches, T-shirts, Hats all shipped to camp. Hats will not have CBSAA Logo- they will have Barton B & Camp Staff. K. Gross notes misspelling of Fuertes on mugs. (Collectors' Items)
    - f. Scott will order additional 50+ shirts
      - i. **Motion:** (S. Stolte) Increase merchandise budget by addition \$1,000.00 to cover cost of new order of shirts, hats, patches, mugs to be sold for return revenue to the association – **2<sup>nd</sup> – D. Ludewig – No Obj.**
  - P. O'Connell- reminder – need Annual Meeting Agenda ASAP – DJ will present to Peter based on By-Laws
  - David L. will be prepared for collecting payments (cash box and computer w/ eventbrite)
- iii. Treasurer (2min)
  - Operational Budget
    - a. Question posed as to how to present to membership
      - i. Consensus to prepare short and sweet narrative version for registered members who request to view.
    - b. Need to set dues amount (Memberships are up 1<sup>st</sup> of August) – No change would be same as previous year.
    - c. Need to consider expressing need for the pledged support we have not collected on.
  - Fundraising / Strategic Planning
    - a. Anticipated re-investment into these efforts following meeting and with more direction re: council affairs.
      - i. David L will schedule "Strategic Planning Meeting" & ask for volunteers following annual meeting.
- iv. Secretary (2min)
  - Communications – Reports continued efforts supporting summer program and visibility of the CBSAA.
    - a. Gain of 3 new members since 6.6.22 meeting.
    - b. No updates on CBSAA Website- J. Udall unable to put time into due to death in family. Will begin soon.

2. **Chairman:**

- i. Finance Committee (*Treasurer*) (*2min*)
  - None
- ii. Correspondence Committee (*Secretary*) (*2min*)
  - None
- iii. Advisory (*2min*)
  - Continued upkeep of Badges At Barton Webpage
  - Continues to scan historical items / photos into database
  - Has provided Ed Brewer box of historical supplies to be on display at alumni headquarters for the summer
- iv. Membership (*2min*)
  - None
  - Currently at 71 Registered Voting Members
- v. Resource (*2min*) D. Carlson not present- Report provided by Secretary/submitted by D. Carlson *7.7.22*
  - Walk in Freezer Service/Repair Next week (*7/11-7/15*)
  - Dishwasher still not functioning properly- working w manufacturer.
  - Garbage dumpsters / recycling – provider has dumped and prepped.
  - Grounds preparations beginning this weekend (*7/9-7/10*) – Help from Diane & Doug Blakely
  - Lined up Jack Marshal to set swim ropes
  - Working with Kitchen Director on finalizing Menu & will order based on registration prior to first session.
  - Will be traveling to council office next week (*7/11-7/15*) to get rifle range equipment and ammunition.
  - Question- is there a need for Fax – *Consensus – No.*
  - DJ will put together staff housing.
  - Trading Post – Peter to get with David C and Andy Z to finalize inventory list for Trading Post and get supplies to camp.
    - a. Marc Salino will run trading post Sessions 1, 2, 4, 5 – Mike H. Can select someone for Cub Session – will need someone session 3 to cover this.
  - Trail to Falls south of Frontenac Creek will need to be cleared if we want people to use it.
  - Internet – still working on getting Fiber Optics to main camp. Pete & Dave will collaborate w/ Mathew to improve internet situation before start of program.
  - Camp Truck is not working – *Peter to work with Mathew Bull and Dave C to resolve*
  - Topic: What happens to the upkeep and care of camp when
    - a. Pete to speak with Kathlene from Trumansburg regarding Post Camp to work on a mutual plan for continued care physical of camp.
    - b. Pete to get more names and contact info to DJ for banquet invitations.
    - c. Need to send Special Invites to Bill Shaw, Jay True, Liam Murphy, & Brad Grainger, (*DJ through Pete*)
      - i. Invite the “Friends of Frontenac”
- vi. Program (*2min*) Vacant - *Report provided by Secretary*
  - Position Vacancy – Interest expressed by Tim Clive, Patrick Mercer.
  - All other updates presented under New Business

3. **Senior Board/Council Advisory:**

- i. Immediate Past President (*2min*) *Vacant through 7/2023*
- ii. Council Liaison (*2min*) *Vacant*
- iii. Chairman of the Board (*2min*) A. Dixon – exited meeting prior to report. Bed Time.

e. **NEW BUSINESS:**

**50:00min**

(7:37pm-8:27pm)

1. **Officers:**

- i. President (*3.5min*)
  - Continued meetings with village of Trumansburg. Will provide updates accordingly.
- ii. Vice President (*3.5min*)
  - Proposed: Meet with President / P. O'Connell over next 5 days to discuss by-laws.
- iii. Treasurer (*3.5min*)
  - Unbudgeted Disbursement Review
    - a. Example – Direct Mailer for Badges at Barton
      - i. Line Item Expense – Direct Mail - question who to write the check to – counsel, or printing company
      - ii. Pete- Non-for-profit – “raise and donate” – if we are donating for program specifically -- this is a current counsel program – we support through volunteers and donations. We need to continue to run things this way—donate to CBSAA – then CBSAA donates to specifics or board approved items.
  - Motion: (*S. Stolte*) *Amended from Approved Agenda (7/7/22)*- To approve a donation from already raised funds to the BPC in the amount of \$750.00 plus an additional \$160.00 used for monthly Wi-Fi expense- totaling \$900.00 for a direct mail promotion to all Scouts BSA families and leaders, promoting the Badges at Barton program & operations at Camp Barton– *2<sup>nd</sup>- D. Ludewig – No opposed*
    - D. Ludewig – will send payment to BPC w/ copy to P. O'Connell.
    - DJ: to reach out to D. Carlson to give go-ahead for upgrades to internet services in main camp and Sidney Winter Lodge
- iv. Secretary (*3.5min*)
  - None

2. **Chairman:**

- i. Finance Committee (*Treasurer*) (*3.5min*)
  - None
- ii. Correspondence Committee (*Secretary*) (*3.5min*)
  - None

- iii. Advisory (3.5min)
  - None
- Historians Minute
  - ✓ Provided pre-meeting and during old business – \*Note for future meeting to present under New Business
- iv. Membership (3.5min)
  - Will need printed membership applications for recruitment during Badges at Barton
- v. Resource (3.5min)
  - Notes for items below reported in Old Business
    - Facilities, Grounds, & Maintenance Report
    - Equipment Needs
    - Set Up Preparatory Needs
    - Post Camp Considerations for Review
- vi. Program (3.5min) **Vacant** – Report provided by Secretary
  - Cub Resident Camp
    - a. Mike Homrigaus presents history of trend in cub scout resident camping
      - i. Notes that efforts were made to target in on feedback issues from leaders and resolve however sign ups have remained low.
      - ii. Program will be changing now to 1 day cub event with option to stay Friday through Sunday. Cost \$35.
      - iii. Mike H. working with Staff Advisor from BPC to re-work Black-Pug to accept this type of registration and refund difference to all previously registered cubs/packs/dens.
      - iv. New Promotional Materials will be out as soon as possible.
  - Badges at Barton
    - a. Review of master administrative document inclusive of staff data, housing, unit sign ups, MB sign ups, Maps, timeline, budget, and meals.
    - b. #’s show 133 Scouts, 50 leaders as of 7.6.22
    - c. Many continued preparations and communications will occur between now and July 22<sup>nd</sup> –
    - d. Consensus is that we are in a good position overall – will work to achieve more registrations.

### 3. Senior Board/Council Advisory:

- i. Immediate Past President (3.5min) **Vacant** through 7/2023
- ii. Council Liaison (3.5min) **Vacant**
- iii. Chairman of the Board (3.5min) **No New Business** – Bed Time

### f. Other Approved New Business or Added Items:

- 1. None

5:00min

### g. Review of Task Assignments (Secretary) (7.7.22)

\*New Task Assignments To Be Noted in Minutes 8:00min

|  |   |  |   |
|--|---|--|---|
| President:   | Vice President:   | Secretary:   | Treasurer:  |
| <ul style="list-style-type: none"> <li>➤ Continued communication w/ M. Bull, Mayor of T-Burg, T. McGuire, Municipalities regarding options to continue programming at Barton.</li> <li>➤ Reach out to Cathleen w/ T-burg to collaborate on post camp care of facilities once Dave C. leaves.</li> <li>➤ Meet with S. Stolte to review by-laws and language to membership/</li> <li>➤ Pete will speak to Greg Hartz to try and get him to come to annual meeting/banquet to recruit for board position.</li> <li>➤ Send DJ more names and emails of people to invite to banquet ASAP</li> </ul> | <ul style="list-style-type: none"> <li>➤ Meet with P. O’Connell to review by-laws and language to membership.</li> <li>➤ Order 50+ additional CBSAA shirts and have shipped to camp. (check spelling for <i>Fuertes</i> for future merchandise)</li> <li>➤ Continue to help with recruitment for July 30<sup>th</sup> Banquet</li> <li>➤ Work (with Pete or Dave Carlson if needed) to establish menu for banquet from Little Venice in Trumansburg and cost per person. Reserve July 30<sup>th</sup> ASAP</li> </ul> | <ul style="list-style-type: none"> <li>➤ Make copies of CBSAA Application for Camp 2022</li> <li>➤ Minutes 7.7.22</li> <li>➤ Agenda for 7.29.22 Annual Meeting</li> <li>➤ Continue Membership Demographic data collection</li> <li>➤ Work w/ KG on website</li> <li>➤ Upkeep Facebook and Instagram</li> <li>➤ Alumni Weekend Promotion</li> <li>➤ Finalize Master CBSAA Board Description Doc</li> <li>➤ Continue Badges At Barton Coordination/Communication</li> <li>➤ Arrange Quote for Tent/Chairs/Tables for Banquet-proceed if approved.</li> <li>➤ Continued Badges At Barton Program Efforts In Lieu of Position Vacancy</li> </ul> | <ul style="list-style-type: none"> <li>➤ Continue developing &amp; documenting submitted operational expenses.</li> <li>➤ July Finance Report</li> <li>➤ Prepare Recap of 2021-22 Annual Operating Budget for Annual Meeting</li> <li>➤ Prepare Plans for 2022-23 Annual Operating Budget for Annual Meeting</li> <li>➤ Bring supplies to Alumni Weekend for Cash Expenses &amp; CC Expenses</li> <li>➤ Schedule Strategic Planning Meeting following Annual Meeting</li> <li>➤ Send Payment to BPC w/ CC to Peter for Mailer &amp; WIFI</li> </ul> |
| Program Chairman:<br><b>Vacant</b>   | Membership Chairman: <ul style="list-style-type: none"> <li>➤ Work w/ secretary to further advance the membership application process, statistical collection process, and formally begin website process w/ secretary</li> <li>➤ CBSAA Banner &amp; Badges At Barton Banner – w/ DJ – Create &amp; Order – work w/ D. Ludewig for payment.</li> <li>➤ Coordinate recruitment of new CBSAA members during summer program</li> </ul>   | Resource Chairman: <ul style="list-style-type: none"> <li>➤ Coordinate &amp; Execute Necessary Projects for Camp Set Up, Maintenance, and Grounds keeping leading up to camp including Set Up Day July 16<sup>th</sup></li> <li>➤ Work with Pete to establish necessary quality of internet Wi-Fi services for main camp.</li> <li>➤ Enter data from Black Pug into Unit/Site Reservation Tab on master excel spreadsheet</li> <li>➤ Finalize menu w Mamma K &amp; Order food accordingly</li> </ul>   | Advisory Chairman: <ul style="list-style-type: none"> <li>➤ Upkeep of Badges HTML for summer program.</li> <li>➤ Continue to be eyes and ears for local council communications and concerns.</li> <li>➤ Provide Support to Mike H for Cub Resident Camp Program As needed</li> <li>➤ Continue to Prepare Historical Materials for Display At Alumni Weekend &amp; Arrange for them to be at camp</li> <li>➤ Prepare topic &amp; materials for “Historians Minute” under new business for future meetings.</li> </ul>                                |
| Council Liaison:<br><b>Vacant</b>  | COB/IPP:<br><b>None / Vacant Through 2023</b>   | Specific Sub-Committees:<br><b>No Tasks</b>  |   |

**h. Calendar Review & Next Meeting Scheduling (Secretary)**

*1:00min*

1. **Review for Additional Meetings & Preparations:** Continued Email / Phone Correspondence
2. **Review of previously scheduled upcoming events:**
  - i. Camp Set Up Day – **Saturday July 16<sup>th</sup> 9:00am EST**
  - ii. BB & CRC Staff Meeting - **Sunday July 17<sup>th</sup> @ 3:30pm EST**
  - iii. Badges At Barton Session #1- **Friday July 22<sup>nd</sup> 5:00pm EST Staff Meeting & Dinner**
  - iv. CBSAA Annual Meeting – **Saturday July 30<sup>th</sup> 7:00pm EST**
  - v. CBSAA Alumni Banquet – **Saturday July 30<sup>th</sup> 8:00pm EST**

- Motion to Approve Calendar/ Calendar Revisions (D. Jones) **2<sup>nd</sup> P. O'Connell, No Obj.**

**i. Conclusion of Meeting (President)**

*5:00min*

- Motion to Adjourn (P. O'Connell) – **2<sup>nd</sup> S. Stolte, No Obj.**

**Total Scheduled Time: 1hr: 45min**    **Start Time: 7:08pm Est**    **End Time: 9:10pm Est**    **Actual Time: 2hours & 2min**