



CAMP BARTON STAFF ALUMNI ASSOCIATION

JULY 7TH, 2022—7:00PM EST. START

EXECUTIVE BOARD MEETING

MINUTES



a. Roll Call / Attendance (Secretary)

Recording Initiated ■

CHAIRMAN OF THE BOARD	PRESIDENT	VICE PRESIDENT	IMMEDIATE PAST PRESIDENT
■ Alan Dixon	■ Pete O'Connell	■ Scott Stolte	Vacant through 7/2023
SECRETARY	TREASURER	COUNCIL LIAISON	CBSAA Historian
■ DJ Jones	■ David Ludewig	□ Vacant	(By-Law- Revisions Pending)
PROGRAM CHAIRMAN	MEMBERSHIP CHAIRMAN	RESOURCE CHAIRMAN	ADVISORY CHAIRMAN
□ Vacant	■ Kevin Gross	□ Dave Carlson	■ Mike Brown

Guest Attendee's: Mike Homrighaus

b. Opening Remarks (President)

2:00min (7:02pm)

Call to Order – 7:08pm EST.

1. General Comments
 - i. Overall doing well w/ Badges at Barton despite concerns.
2. Introduction of guests – Mike Homrighaus – Program Dir. Cub Resident Camp 2022 – Longtime Taughannock District Member.
3. Reminders for meeting procedures

c. Standard Business Items:

5:00min (7:07pm)

1. Modifications/additions/subtractions to 7.7.22 agenda (Secretary)
 - i. Motion to approve New Business Items- Section F (if necessary)
 - None presented.
 - ii. Motion to approve 7.7.22 agenda – **Motion D. Jones- 2nd S. Stolte**
2. Disputes/Additions/Subtractions/Approval of minutes from 6.6.22 (Secretary)
 - i. Motion to approve 6.6.22 minutes – **Motion D. Jones- 2nd D. Ludewig**
3. CBSAA Financial Report (Treasurer) (4min)
 - i. Motion to approve 6.2022 financial report – **Motion S. Stolte- 2nd K. Gross**

(1min)

d. OLD BUSINESS- Reporting & Updates:

30:00min

(7:07pm-7:37pm)

1. Officers:

- i. President (6min)
 - Council / Pertinent Scouting Updates
 - a. No final settlement for the BSA from the court.
 - b. BPC has not moved anything on small business loan
 - c. Camp has been surveyed for the state (expense by council assumed) – Possibly 1st time in camp history-
 - i. *M. Brown indicates possible survey in 1969 but unsure of legal conveyance
 - d. Remain committed to 18k if needed. Pete committed to 50% - indication is that it will not be needed.
 - Appointment / Recruitment of Remaining Board Positions
 - a. No news- Pete will try to get Greg Hartz to attend July 30th in an effort to get him to join board as Council Liaison
- ii. Vice President (2min)
 - Legal - None
 - CBSAA Reunion
 - a. As of 7.7 – EventBrite registration total at 26 guests, In addition 7 RSVP's on Facebook Group and 9 "Maybe" (T=42)
 - b. Consensus is that we need to reach out to all staff signed up during session 2 that we have not heard from and give them the option to eat dinner in dining hall, or eat at banquet. – DJ will do & will CC Scott/Peter
 - c. Tent – DJ to get quote on Tables, Tent, Chair – if under \$2500 will just need verbal from Peter/David. L.
 - d. Need to update reunion promotions to clarify that \$30.00 is for food at banquet. – DJ will send out update
 - e. Mugs, Patches, T-shirts, Hats all shipped to camp. Hats will not have CBSAA Logo- they will have Barton B & Camp Staff. K. Gross notes misspelling of Fuertes on mugs. (Collectors' Items)
 - f. Scott will order additional 50+ shirts
 - i. **Motion:** (S. Stolte) Increase merchandise budget by addition \$1,000.00 to cover cost of new order of shirts, hats, patches, mugs to be sold for return revenue to the association – 2nd – D. Ludewig – No Obj.
 - P. O'Connell- reminder – need Annual Meeting Agenda ASAP – DJ will present to Peter based on By-Laws
 - David L. will be prepared for collecting payments (cash box and computer w/ eventbrite)
- iii. Treasurer (2min)
 - Operational Budget
 - a. Question posed as to how to present to membership
 - i. Consensus to prepare short and sweet narrative version for registered members who request to view.
 - b. Need to set dues amount (Memberships are up 1st of August) – No change would be same as previous year.
 - c. Need to consider expressing need for the pledged support we have not collected on.
 - Fundraising / Strategic Planning
 - a. Anticipated re-investment into these efforts following meeting and with more direction re: council affairs.
 - i. David L will schedule "Strategic Planning Meeting" & ask for volunteers following annual meeting.
- iv. Secretary (2min)
 - Communications – Reports continued efforts supporting summer program and visibility of the CBSAA.
 - a. Gain of 3 new members since 6.6.22 meeting.
 - b. No updates on CBSAA Website- J. Udall unable to put time into due to death in family. Will begin soon.

2. **Chairman:**

- i. Finance Committee (*Treasurer*) (2min)
 - None
- ii. Correspondence Committee (*Secretary*) (2min)
 - None
- iii. Advisory (2min)
 - Continued upkeep of Badges At Barton Webpage
 - Continues to scan historical items / photos into database
 - Has provided Ed Brewer box of historical supplies to be on display at alumni headquarters for the summer
- iv. Membership (2min)
 - None
 - Currently at 71 Registered Voting Members
- v. Resource (2min) D. Carlson not present- Report provided by Secretary/submitted by D. Carlson 7.7.22
 - Walk in Freezer Service/Repair Next week (7/11-7/15)
 - Dishwasher still not functioning properly- working w manufacturer.
 - Garbage dumpsters / recycling – provider has dumped and prepped.
 - Grounds preparations beginning this weekend (7/9-7/10) – Help from Diane & Doug Blakely
 - Lined up Jack Marshal to set swim ropes
 - Working with Kitchen Director on finalizing Menu & will order based on registration prior to first session.
 - Will be traveling to council office next week (7/11-7/15) to get rifle range equipment and ammunition.
 - Question- is there a need for Fax – *Consensus – No.*
 - DJ will put together staff housing.
 - Trading Post – Peter to get with David C and Andy Z to finalize inventory list for Trading Post and get supplies to camp.
 - a. Marc Salino will run trading post Sessions 1, 2, 4, 5 – Mike H. Can select someone for Cub Session – will need someone session 3 to cover this.
 - Trail to Falls south of Frontenac Creek will need to be cleared if we want people to use it.
 - Internet – still working on getting Fiber Optics to main camp. Pete & Dave will collaborate w/ Mathew to improve internet situation before start of program.
 - Camp Truck is not working – Peter to work with Mathew Bull and Dave C to resolve
 - Topic: What happens to the upkeep and care of camp when
 - a. Pete to speak with Kathlene from Trumansburg regarding Post Camp to work on a mutual plan for continued care physical of camp.
 - b. Pete to get more names and contact info to DJ for banquet invitations.
 - c. Need to send Special Invites to Bill Shaw, Jay True, Liam Murphy, & Brad Grainger, (DJ through Pete)
 - i. Invite the “Friends of Frontenac”
- vi. Program (2min) Vacant - Report provided by Secretary
 - Position Vacancy – Interest expressed by Tim Clive, Patrick Mercer.
 - All other updates presented under New Business

3. **Senior Board/Council Advisory:**

- i. Immediate Past President (2min) Vacant through 7/2023
- ii. Council Liaison (2min) Vacant
- iii. Chairman of the Board (2min) A. Dixon – exited meeting prior to report. Bed Time.

e. **NEW BUSINESS:**

50:00min

(7:37pm-8:27pm)

1. **Officers:**

- i. President (3.5min)
 - Continued meetings with village of Trumansburg. Will provide updates accordingly.
- ii. Vice President (3.5min)
 - Proposed: Meet with President / P. O’Connell over next 5 days to discuss by-laws.
- iii. Treasurer (3.5min)
 - Unbudgeted Disbursement Review
 - a. Example – Direct Mailer for Badges at Barton
 - i. Line Item Expense – Direct Mail - question who to write the check to – counsel, or printing company
 - ii. Pete- Non-for-profit – “raise and donate” – if we are donating for program specifically -- this is a current counsel program – we support through volunteers and donations. We need to continue to run things this way—donate to CBSAA – then CBSAA donates to specifics or board approved items.
 - Motion: (S. Stolte) Amended from Approved Agenda (7/7/22)- To approve a donation from already raised funds to the BPC in the amount of \$750.00 plus an additional \$160.00 used for monthly Wi-Fi expense- totaling \$900.00 for a direct mail promotion to all Scouts BSA families and leaders, promoting the Badges at Barton program & operations at Camp Barton– 2nd- D. Ludewig – No opposed
 - D. Ludewig – will send payment to BPC w/ copy to P. O’Connell.
 - DJ: to reach out to D. Carlson to give go-ahead for upgrades to internet services in main camp and Sidney Winter Lodge
- iv. Secretary (3.5min)
 - None

2. **Chairman:**

- i. Finance Committee (*Treasurer*) (3.5min)
 - None
- ii. Correspondence Committee (*Secretary*) (3.5min)
 - None

- iii. Advisory (3.5min)
 - None
 - Historians Minute
 - ✓ Provided pre-meeting and during old business – **Note for future meeting to present under New Business*
 - iv. Membership (3.5min)
 - Will need printed membership applications for recruitment during Badges at Barton
 - v. Resource (3.5min)
 - Notes for items below reported in Old Business
 - Facilities, Grounds, & Maintenance Report
 - Equipment Needs
 - Set Up Preparatory Needs
 - Post Camp Considerations for Review
 - vi. Program (3.5min) *Vacant – Report provided by Secretary*
 - Cub Resident Camp
 - a. Mike Homrighaus presents history of trend in cub scout resident camping
 - i. Notes that efforts were made to target in on feedback issues from leaders and resolve however sign ups have remained low.
 - ii. Program will be changing now to 1 day cub event with option to stay Friday through Sunday. Cost \$35.
 - iii. Mike H. working with Staff Advisor from BPC to re-work Black-Pug to accept this type of registration and refund difference to all previously registered cubs/packs/dens.
 - iv. New Promotional Materials will be out as soon as possible.
 - Badges at Barton
 - a. Review of master administrative document inclusive of staff data, housing, unit sign ups, MB sign ups, Maps, timeline, budget, and meals.
 - b. #'s show 133 Scouts, 50 leaders as of 7.6.22
 - c. Many continued preparations and communications will occur between now and July 22nd –
 - d. Consensus is that we are in a good position overall – will work to achieve more registrations.
3. **Senior Board/Council Advisory:**
- i. Immediate Past President (3.5min) *Vacant through 7/2023*
 - ii. Council Liaison (3.5min) *Vacant*
 - iii. Chairman of the Board (3.5min) *No New Business – Bed Time*

f. Other Approved New Business or Added Items:

5:00min

- 1. None

g. Review of Task Assignments (Secretary) (7.7.22)

****New Task Assignments To Be Noted in Minutes***

8:00min

<u>President:</u> <ul style="list-style-type: none"> ➤ Continued communication w/ M. Bull, Mayor of T-Burg, T. McGuire, Municipalities regarding options to continue programing at Barton. ➤ Reach out to Cathleen w/ T-burg to collaborate on post camp care of facilities once Dave C. leaves. ➤ Meet with S. Stolte to review by-laws and language to membership/ ➤ Pete will speak to Greg Hartz to try and get him to come to annual meeting/banquet to recruit for board position. ➤ Send DJ more names and emails of people to invite to banquet ASAP 	<u>Vice President:</u> <ul style="list-style-type: none"> ➤ Meet with P. O'Connell to review by-laws and language to membership. ➤ Order 50+ additional CBSAA shirts and have shipped to camp. (<i>check spelling for Fuertes for future merchandise</i>) ➤ Continue to help with recruitment for July 30th Banquet ➤ Work (with Pete or Dave Carlson if needed) to establish menu for banquet from Little Venice in Trumansburg and cost per person. Reserve July 30th ASAP 	<u>Secretary:</u> <ul style="list-style-type: none"> ➤ Make copies of CBSAA Application for Camp 2022 ➤ Minutes 7.7.22 ➤ Agenda for 7.29.22 Annual Meeting ➤ Continue Membership Demographic data collection ➤ Work w/ KG on website ➤ Upkeep Facebook and Instagram ➤ Alumni Weekend Promotion ➤ Finalize Master CBSAA Board Description Doc ➤ Continue Badges At Barton Coordination/Communication ➤ Arrange Quote for Tent/Chairs/Tables for Banquet-proceed if approved. ➤ Continued Badges At Barton Program Efforts In Lieu of Position Vacancy 	<u>Treasurer:</u> <ul style="list-style-type: none"> ➤ Continue developing & documenting submitted operational expenses. ➤ July Finance Report ➤ Prepare Recap of 2021-22 Annual Operating Budget for Annual Meeting ➤ Prepare Plans for 2022-23 Annual Operating Budget for Annual Meeting ➤ Bring supplies to Alumni Weekend for Cash Expenses & CC Expenses ➤ Schedule Strategic Planning Meeting following Annual Meeting ➤ Send Payment to BPC w. CC to Peter for Mailer & WIFI
<u>Program Chairman:</u> Vacant	<u>Membership Chairman:</u> <ul style="list-style-type: none"> ➤ Work w/ secretary to further advance the membership application process, statistical collection process, and formally begin website process w/ secretary ➤ CBSAA Banner & Badges At Barton Banner – w/ DJ – Create & Order – work w/ D. Ludwig for payment. ➤ Coordinate recruitment of new CBSAA members during summer program 	<u>Resource Chairman:</u> <ul style="list-style-type: none"> ➤ Coordinate & Execute Necessary Projects for Camp Set Up, Maintenance, and Grounds keeping leading up to camp including Set Up Day July 16th ➤ Work with Pete to establish necessary quality of internet Wi-Fi services for main camp. ➤ Enter data from Black Pug into Unit/Site Reservation Tab on master excel spreadsheet ➤ Finalize menu w Mamma K & Order food accordingly 	<u>Advisory Chairman:</u> <ul style="list-style-type: none"> ➤ Upkeep of Badges HTML for summer program. ➤ Continue to be eyes and ears for local council communications and concerns. ➤ Provide Support to Mike H for Cub Resident Camp Program As needed ➤ Continue to Prepare Historical Materials for Display At Alumni Weekend & Arrange for them to be at camp ➤ Prepare topic & materials for “Historians Minute” under new business for future meetings.
<u>Council Liaison:</u> Vacant	<u>COB/IPP:</u> None / Vacant Through 2023	<u>Specific Sub-Committees:</u> No Tasks	

h. Calendar Review & Next Meeting Scheduling *(Secretary)*

1:00min

1. **Review for Additional Meetings & Preparations:** Continued Email / Phone Correspondence
 2. **Review of previously scheduled upcoming events:**
 - i. Camp Set Up Day – Saturday July 16th 9:00am EST
 - ii. BB & CRC Staff Meeting - Sunday July 17th @ 3:30pm EST
 - iii. Badges At Barton Session #1- Friday July 22nd 5:00pm EST Staff Meeting & Dinner
 - iv. CBSAA Annual Meeting – Saturday July 30th 7:00pm EST
 - v. CBSAA Alumni Banquet – Saturday July 30th 8:00pm EST
- Motion to Approve Calendar/ Calendar Revisions (D. Jones) 2nd P. O’Connell, No Obj.

i. Conclusion of Meeting *(President)*

5:00min

- Motion to Adjourn (P. O’Connell) – 2nd S. Stolte, No Obj.

Total Scheduled Time: 1hr: 45min **Start Time:** 7:08pm Est **End Time:** 9:10pm Est **Actual Time:** 2hours & 2min