

CAMP BARTON STAFF ALUMNI ASSOCIATION

JUNE 10, 2025 — 7:00 PM EDT.

EXECUTIVE BOARD MEETING

MINUTES



A. (President) Call to Order

Read Aloud:

→ “It is **Tuesday June 10, 2025**, the time is **7:03pm**, and the meeting of the CBSAA Executive Board is now in session”.

B. (Secretary) Roll Call of the Executive Board

Video or Audio Recording Initiated

CHAIRMAN OF THE BOARD	PRESIDENT	IMMEDIATE PAST PRESIDENT	VICE PRESIDENT- Administration
<input checked="" type="checkbox"/> Alan Dixon	<input checked="" type="checkbox"/> Scott Stolte	<input type="checkbox"/> Peter O'Connell -Excused	<input checked="" type="checkbox"/> Tim Clive
VICE PRESIDENT- Membership	VICE PRESIDENT- Strategic Planning	VICE PRESIDENT- Business Development	TREASURER
<input checked="" type="checkbox"/> Kevin Gross	<input type="checkbox"/> Vacant	<input type="checkbox"/> Keith Gibbs -Excused	<input checked="" type="checkbox"/> David Ludewig
SECRETARY / HISTORIAN	PROGRAM CHAIRMAN	SERVICE CHAIRMAN	PAST PRESIDENTS
<input checked="" type="checkbox"/> DJ Jones	<input checked="" type="checkbox"/> George O'Connell	<input type="checkbox"/> Vacant	<input type="checkbox"/> 1) _____
COMMUNITY RELATIONS CHAIRMAN	BOARD LIAISON – BPC / Scouting America	<input type="checkbox"/> Liam Murphy	<input type="checkbox"/> 2) _____
<input checked="" type="checkbox"/> Doug Saunders	BOARD LIAISON – Three Falls LDC	<input checked="" type="checkbox"/> Marc Salino	# Excused: <input type="checkbox"/> 2
	BOARD LIAISON – NYS Dept. Parks, Rec & HP	<input type="checkbox"/> Vacant	# of Absence: <input type="checkbox"/> 6
MEMBERS AT LARGE			
<input checked="" type="checkbox"/> Eric Bloom	<input checked="" type="checkbox"/> Stephen Heinz	<input checked="" type="checkbox"/> Michael Stoll Sr.	<input checked="" type="checkbox"/> David Hanselman
			<input checked="" type="checkbox"/> Sean Szymanski

C. (Secretary) Recording of Membership & Guests in Attendance:

1. Membership In Attendance:

1. Alex Hamula, Kathlene Gross, William Mack, Clay Converse, Ben Brown, Nathan Mattingly

2. Guests In Attendance:

1. Laura Miller-Michaels

D. (Vice President-Administration) Establishment of Quorum & Review of Meeting Procedures

Read Aloud:

→ 1. “It is noted that a quorum (**is / is not**) **IS NOT** present for today’s proceedings”.

→ 2. “It is asked that all attendees please review the following meeting procedures”:

- ❖ Be Prepared.
- ❖ Remain on low volume or muted when not speaking.
- ❖ **Old Business** = Topics previously introduced to the board – Provide Updates
- ❖ **New Business** = Topics introduced for discussion, review, consideration, for the 1st time.
- ❖ *(Italicized Wording in Blue)* = indicates the speaker of that section.
- ❖ Please Follow & Hold the Focus of Discussion on the Agenda
- ❖ Raised hand or chat box feature to speak out of turn or ask questions.
- ❖ Be mindful of time
- ❖ Everyone is encouraged to actively participate.
- ❖ Only elected officers & appointed board members may cast vote or present a motion.

E. (Vice President-Administration) Good of the Order

1:00min (7:01pm)

Read Aloud:

→ 1. “At this time, are there any requests from the general membership and or guests to speak during the “Good of the Order” / “Section J”?

→ 2. “Will the Secretary please note any aforementioned requests to present under Section J of the agenda.”

1. None Noted

F. (Secretary/Treasurer) Standard Business Items

1:00min (7:02pm)

Read Aloud:

1. “To the Executive Board - At this time, are there any requests to amend the meeting agenda?”

- If necessary, the secretary will notate and review (read aloud) all requested amendments to the 6.10.25 agenda.
- If necessary, **Motion** to approve the aforementioned amendments to the agenda.
- **Motion** to approve 6.10.25 agenda, amended and in its entirety.
- ✓ D. Ludewig, 2nd G. O'Connell, No Obj., No Abst. – **Motion Carries**

2. Review /Approval of - minutes from 5.27.25

- **Motion** to approve 5.27.25 minutes
- ✓ D. Ludewig, 2nd M. Salino, No Obj., No Abst. – **Motion Carries**

3. Financial/Ledger Report

- **Motion** to approve Financial Report & May 2025 Bank Ledger
- ✓ No Report / Bank Ledger submitted for approval

G. (President) Welcome/Opening Remarks

3:00min (7:05pm)

1. Presidents Opening Remarks

1. Thank you all for being here, apologies for not being in attendance at the last meeting – Greek Festival.
2. Things continue to move forward for this summer. Will defer to G. O'Connell.
3. Going to be ordering Tent(s) – 20x30 tent w/ sides to be used for Admin in 2025, also purchasing slightly smaller tent to use as trading post.

H. (President) Old Business – Reporting & Updates:

20:00min (7:05pm-7:25pm)

1. Officers:

1. President (**Scott Stolte**)
 - No Old Business, No Report Submitted
2. VP – Administration / Reunion Committee Chair (**Tim Clive**)
 - Not Present, No Report Submitted
3. VP – Membership / Membership Committee Chair (**Kevin Gross**)
 - Evaluation of CRM systems for membership data has been narrowed down to 2.
 - Further testing of software to evaluate function vs. cost -will update within 30-60 days.
4. VP – Business Development (**Keith Gibbs**)
 - Not Present (Excused), No Report Submitted

5. **VP – Strategic Planning (Vacant)**
6. Treasurer / Finance Committee Chair (**David Ludewig**)
 - Draft 2024-2025 Financial Report for Annual Meeting Submitted
 - ✓ No Questions or Concerns Presented to the Board
 - ✓ **Motion:** “To accept the submitted draft of the 2024-2025 CBSAA Financial Report as final for distribution in lieu of the annual meeting per the by-laws.
 - 1. D. Ludewig, 2nd – M. Salino, No Obj. No Abst – **Motion Carries**
- Draft 2025-2026 CBSAA Annual Operational Budget
 - ✓ No Questions or Concerns Presented to the Board
 - ✓ **Motion:** “To accept the submitted draft of the 2025-2026 CBSAA Operational Budget as final for distribution in lieu of the annual meeting per the by-laws.
1. K. Gross, 2nd – G. O’Connell, No Obj. No Abst – **Motion Carries**

7. Secretary / Correspondence Committee Chair (**DJ Jones**)
 - Old Business Included in Report – Yields Time

2. **Distinguished Board & Community Relations:**

1. Chairman of the Board (**Alan Dixon**)
 - ✓ Chairman’s Minute
 - 1. Not Present – No Report Submitted
2. Immediate Past President (**Peter O’Connell**)
 - Not Present (Excused), No Report Submitted
3. Past President(s)
 - ✓ Date TBD

3. **Standing Committee Chairman:**

1. Program (**George O’Connell**)
 - Spoke w/ John Babbage 2 weeks ago, is working on schedule and putting out promotion.
 - ✓ Asked John today about timeline to get items out – no response yet
 - ✓ Still no access to any facilities (Shower house etc.) Will bring in Program Supplies
 - ✓ Cannot store items on property between the weekends.
 - Would like to upgrade leaders guide for 2025
 - Things are moving forward
2. Community Relations (**Doug Saunders**)
 - No Old Business
3. Historical Documentation & Preservation (**DJ Jones**)
 - ✓ Historians Minute
 - ✓ Yields Time
4. **Service (Vacant)**

I. **(President) New Business** -Topics presented for review/consideration/voting

45:00min (7:25pm-8:10pm)

1. **Officers:**

1. President (**Scott Stolte**)
 - Yields Time
2. VP – Administration / Reunion Committee Chair (**Tim Clive**)
 - Not Present – No Report Submitted
3. VP – Membership / Membership Committee Chair (**Kevin Gross**)
 - Yields Time
4. VP – Business Development (**Keith Gibbs**)
 - Not Present (Excused), No Report Submitted
5. **VP – Strategic Planning (Vacant)**
6. Treasurer / Finance Committee Chair (**David Ludewig**)
 - No New Business
7. Secretary / Correspondence Committee Chair (**DJ Jones**)
 - Nomination Slate, & Proxy sent to board for review- Any concerns? –
 - ✓ Slate – (DJ read’s slate to board)
 - Nominating Period does not end until the 15th
 - **Motion** – That the board approves the presented draft Nomination Slate & Proxy so that it may be sent to the membership for the appropriate timeframe.
 - ✓ D. Ludewig, 2nd-D. Saunders, No Obj. No Abst. – **Motion Carries**

2. **Distinguished Board & Community Relations:**

1. Chairman of the Board (**Alan Dixon**)
 - ✓ Not Present – No Report Submitted
2. Immediate Past President (**Peter O’Connell**)
 - ✓ Not Present, (Excused) – No Report Submitted
3. Past President(s)
 - ✓ Date TBD

3. **Standing Committee Chairman:**

1. Program (**George O’Connell**)
 - Exploring working with council to acquire tents/cots/mattresses from Tuscarora

- Staff Shirt can be done and council will pay so let's get a design done and get them ordered
- If we want to send out promotions to troops ourselves we can. We should plan to send out things ourselves.
 - ✓ Same for staff recruitment
- Black-Pug registration should be open within the next week.
- We need to decide where to put program equipment in between weekends. (Except BBQ Pit)
- We need to get the menu planned out, and get things organized with the council.
- Electricity determination to be made (Extension cords etc.) / Internet as well -
- Set Up and Take Down and Storage planning needs to occur asap-
- Staffing and volunteer help needs to also get coordinated asap.

2. Community Relations (**Doug Saunders**)
 - Application for Adopt-A-Highway Program
3. Historical Documentation & Preservation (**DJ Jones**)
 - Yields Time
4. *Service (Vacant)*

J. (President) Good of the Order

5:00min (8:08p-8:13pm)

↳ "Will the Secretary please identify all approved speakers, and their order at this time"

1. None

K. (Secretary) CBSAA Operational Calendar Review

1:00min (8:13pm-8:14pm)

1. Operations:

- ✓ (Past) April 1 –Strategic & Business Development Plan Report & Review Presented to Executive Board (Pending Vote)
- ✓ (Past) April 8 –2025 Fiscal Annual Operating Budget Presented to Executive Board (Received for Review on 5.27.25)
- ✓ (Past) May 4 –Current Board Member Notices to President (In Writing) Re; Intent to Serve / Capacity (Completed on 5.30.25)
- ✓ (Past) May 4 –Appointment of Nomination Committee (Comprised of Non-Officers) –Did Not Occur
- ✓ (Past) May 13 –Annual Budget Executive Board Vote – Budget Received for Review on 5/27/25 – To be revisited on 6/10/25
- ✓ (Past) May 15 -Notice to Membership of CBSAA Annual Meeting (Completed on 5.31.25)
- ✓ June 4 -Membership Nomination Deadline *Extension through June 15
- ✓ June 15 -Membership -End of Open Nomination Period / Executive Board Vetting of Membership Nominations
- ✓ June 15 -Annual Budget, Slate of Nominations, Notice of By-Law Revisions & Proxy Voting Instructions Distributed to Membership (30 Days)
- ✓ July 1 – Final Invitation/Written Notice to the Membership of the Annual Meeting
- ✓ July 8 – Proxy Vote Deadline (USPS or Email)

2. By-Laws:

- ✓ Add: 2025 Addendum to CBSAA By-Law Article IV "Nominations & Elections"

L. (Secretary) Next Board Meeting Scheduling & Property Specific Events Calendar Review

1:00min (8:14pm-8:15pm)

1. Next Board Meeting: July 15 -Annual Meeting, August – Off (Unless Called by President), September –2nd Tuesday =9/9/25 **Tabled Decision.**

2. Events:

i. LDC-Municipal / NY-State / Non-Scouting;



- i. NYSDPRHP:
 - ✓ June 1 2025 – State Park Open for "Passive Recreation"
- i. Three Falls LDC:
 - ✓ None Noted- TBD
- i. Non-Scouting Organizations:
 - ✓ None Noted- TBD

ii. Scouting America & Scouting America; Baden-Powell Council:



- ✓ Badges at Barton
 1. August 8-10
 2. August 15-17
 3. August 22-24

iii. CBSAA:



- ✓ July 15 – CBSAA 4th Annual Meeting
- ✓ "Reunion": Alumni Guest Registration -Eventbrite (All three sessions of Badges at Barton)

- Motion to Approve Calendar/ Proposed Calendar Modifications/ Revisions
 - ✓ No Motion / No Changes

M. (President) Conclusion of Meeting / Closing Messages

1:00min (8:15pm-8:15pm)

- ✓ Motion: Adjournment
 - D. Ludewig – 2nd K. Gross – No Obj. No Abst – Motion Carries

Total Scheduled Time: 1hr: 15min Start Time: 7:03pm End Time: 8:23pm Actual Time: 1hour 20min



*May the great Master of all Scouts
be with us til' we meet again.*

