

# CAMP BARTON STAFF ALUMNI ASSOCIATION

JUNE 10, 2025 — 7:00 PM EDT.

EXECUTIVE BOARD MEETING

## MINUTES



### A. (President) Call to Order

Read Aloud:

“It is **Tuesday June 10, 2025**, the time is **7:03pm**, and the meeting of the CBSAA Executive Board is now in session”.

### B. (Secretary) Roll Call of the Executive Board The secretary will take roll of the executive board.

Video or Audio Recording Initiated ☒

CHAIRMAN OF THE BOARD		PRESIDENT		IMMEDIATE PAST PRESIDENT		VICE PRESIDENT- Administration	
<div><div></div> Alan Dixon</div>		<div><div></div> Scott Stolte</div>		<div><div></div> Peter O'Connell -Excused</div>		<div><div></div> Tim Clive</div>	
VICE PRESIDENT- Membership		VICE PRESIDENT- Strategic Planning		VICE PRESIDENT- Business Development		TREASURER	
<div><div></div> Kevin Gross</div>		<div><div></div> Vacant</div>		<div><div></div> Keith Gibbs -Excused</div>		<div><div></div> David Ludewig</div>	
SECRETARY / HISTORIAN		PROGRAM CHAIRMAN		SERVICE CHAIRMAN		PAST PRESIDENTS	
<div><div></div> DJ Jones</div>		<div><div></div> George O'Connell</div>		<div><div></div> Vacant</div>		<div><div></div> 1) _____ 2) _____</div>	
COMMUNITY RELATIONS CHAIRMAN		BOARD LIAISON – BPC / Scouting America		<div><div></div> Liam Murphy</div>		<div># Excused: <u>2</u> # of Absence: <u>6</u></div>	
<div><div></div> Doug Saunders</div>		BOARD LIAISON – Three Falls LDC		<div><div></div> Marc Salino</div>			
		BOARD LIAISON – NYS Dept. Parks, Rec & HP		<div><div></div> Vacant</div>			
MEMBERS AT LARGE							
<div><div></div> Eric Bloom</div>		<div><div></div> Stephen Heinz</div>		<div><div></div> Michael Stoll Sr.</div>		<div><div></div> David Hanselman</div>	
						<div><div></div> Sean Szymanski</div>	

### C. (Secretary) Recording of Membership & Guests in Attendance:

#### 1. **Membership In Attendance:**

1. Alex Hamula, Kathlene Gross, William Mack, Clay Converse, Ben Brown, Nathan Mattingly

#### 2. **Guests In Attendance:**

1. Laura Miller-Michaels

### D. (Vice President-Administration) Establishment of Quorum & Review of Meeting Procedures

Read Aloud:

1. “It is noted that a quorum (**is / is not**) **IS NOT** present for today’s proceedings”.

2. “It is asked that all attendees please review the following meeting procedures”:

❖ Be Prepared.

❖ Remain on low volume or muted when not speaking.

❖ **Old Business** = Topics previously introduced to the board – Provide Updates

❖ **New Business** = Topics introduced for discussion, review, consideration, for the 1<sup>st</sup> time.

❖ (*Italicized Wording in (Blue)*) = indicates the speaker of that section.

❖ Please Follow & Hold the Focus of Discussion on the Agenda

❖ Raised hand or chat box feature to speak out of turn or ask questions.

❖ Be mindful of time

❖ Everyone is encouraged to actively participate.

❖ Only elected officers & appointed board members may cast vote or present a motion.

### E. (Vice President-Administration) Good of the Order

1:00min (7:01pm)

Read Aloud:

1. “At this time, are there any requests from the general membership and or guests to speak during the “Good of the Order” / “Section J”?”

2. “Will the Secretary please note any aforementioned requests to present under Section J of the agenda.”

1. None Noted

### F. (Secretary/Treasurer) Standard Business Items

1:00min (7:02pm)

Read Aloud:

1. “To the Executive Board - At this time, are there any requests to amend the meeting agenda?”

▪ If necessary, the secretary will notate and review (read aloud) all requested amendments to the 6.10.25 agenda.

▪ If necessary, **Motion** to approve the aforementioned amendments to the agenda.

▪ **Motion** to approve 6.10.25 agenda, amended and in its entirety.

✓ D. Ludewig, 2<sup>nd</sup> G. O'Connell, No Obj., No Abst. – **Motion Carries**

2. Review /Approval of - minutes from 5.27.25

▪ **Motion** to approve 5.27.25 minutes

✓ D. Ludewig, 2<sup>nd</sup> M. Salino, No Obj., No Abst. – **Motion Carries**

3. Financial/Ledger Report

▪ **Motion** to approve Financial Report & May 2025 Bank Ledger

✓ No Report / Bank Ledger submitted for approval

### G. (President) Welcome/Opening Remarks

3:00min (7:05pm)

1. Presidents Opening Remarks

1. Thank you all for being here, apologies for not being in attendance at the last meeting – Greek Festival.

2. Things continue to move forward for this summer. Will defer to G. O'Connell.

3. Going to be ordering Tent(s) – 20x30 tent w/ sides to be used for Admin in 2025, also purchasing slightly smaller tent to use as trading post.

### H. (President) Old Business – Reporting & Updates:

20:00min (7:05pm-7:25pm)

1. Officers:

1. President (*Scott Stolte*)

▪ No Old Business, No Report Submitted

2. VP – Administration / Reunion Committee Chair (*Tim Clive*)

▪ Not Present, No Report Submitted

3. VP – Membership / Membership Committee Chair (*Kevin Gross*)

▪ Evaluation of CRM systems for membership data has been narrowed down to 2.

▪ Further testing of software to evaluate function vs. cost -will update within 30-60 days.

4. VP – Business Development (*Keith Gibbs*)

▪ Not Present (Excused), No Report Submitted

5. **VP – Strategic Planning (Vacant)**
6. Treasurer / Finance Committee Chair (**David Ludewig**)
  - **Draft 2024-2025 Financial Report for Annual Meeting Submitted**
    - ✓ No Questions or Concerns Presented to the Board
    - ✓ **Motion:** “To accept the submitted draft of the 2024-2025 CBSAA Financial Report as final for distribution in lieu of the annual meeting per the by-laws.
      1. D. Ludewig, 2<sup>nd</sup> – M. Salino, No Obj. No Abst – **Motion Carries**
  - **Draft 2025-2026 CBSAA Annual Operational Budget**
    - ✓ No Questions or Concerns Presented to the Board
    - ✓ **Motion:** “To accept the submitted draft of the 2025-2026 CBSAA Operational Budget as final for distribution in lieu of the annual meeting per the by-laws.
      1. K. Gross, 2<sup>nd</sup> – G. O’Connell, No Obj. No Abst – **Motion Carries**
7. Secretary / Correspondence Committee Chair (**DJ Jones**)
  - **Old Business Included in Report – Yields Time**

2. **Distinguished Board & Community Relations:**

1. Chairman of the Board (**Alan Dixon**)
  - ✓ Chairman’s Minute
    1. Not Present – No Report Submitted
2. Immediate Past President (**Peter O’Connell**)
  - **Not Present (Excused), No Report Submitted**
3. Past President(s)
  - ✓ Date TBD

3. **Standing Committee Chairman:**

1. Program (**George O’Connell**)
  - **Spoke w/ John Babbage 2 weeks ago, is working on schedule and putting out promotion.**
    - ✓ Asked John today about timeline to get items out – no response yet
    - ✓ Still no access to any facilities (Shower house etc.) Will bring in Program Supplies
    - ✓ Cannot store items on property between the weekends.
  - **Would like to upgrade leaders guide for 2025**
  - **Things are moving forward**
2. Community Relations (**Doug Saunders**)
  - **No Old Business**
3. Historical Documentation & Preservation (**DJ Jones**)
  - ✓ Historians Minute
  - ✓ **Yields Time**
4. **Service (Vacant)**

I. **(President) New Business** -Topics presented for review/consideration/voting

**45:00min** (7:25pm-8:10pm)

1. **Officers:**

1. President (**Scott Stolte**)
  - **Yields Time**
2. VP – Administration / Reunion Committee Chair (**Tim Clive**)
  - **Not Present – No Report Submitted**
3. VP – Membership / Membership Committee Chair (**Kevin Gross**)
  - **Yields Time**
4. VP – Business Development (**Keith Gibbs**)
  - **Not Present (Excused), No Report Submitted**
5. **VP – Strategic Planning (Vacant)**
6. Treasurer / Finance Committee Chair (**David Ludewig**)
  - **No New Business**
7. Secretary / Correspondence Committee Chair (**DJ Jones**)
  - **Nomination Slate, & Proxy sent to board for review- Any concerns? –**
    - ✓ Slate – (DJ read’s slate to board)
  - **Nominating Period does not end until the 15<sup>th</sup>**
  - **Motion – That the board approves the presented draft Nomination Slate & Proxy so that it may be sent to the membership for the appropriate timeframe.**
    - ✓ D. Ludewig, 2<sup>nd</sup>-D. Saunders, No Obj. No Abst. – **Motion Carries**

2. **Distinguished Board & Community Relations:**

1. Chairman of the Board (**Alan Dixon**)
  - ✓ **Not Present – No Report Submitted**
2. Immediate Past President (**Peter O’Connell**)
  - ✓ **Not Present, (Excused) – No Report Submitted**
3. Past President(s)
  - ✓ Date TBD

3. **Standing Committee Chairman:**

1. Program (**George O’Connell**)
  - **Exploring working with council to acquire tents/cots/mattresses from Tuscarora**

- Staff Shirt can be done and council will pay so let's get a design done and get them ordered
  - If we want to send out promotions to troops ourselves we can. We should plan to send out things ourselves.
    - ✓ Same for staff recruitment
  - Black-Pug registration should be open within the next week.
  - We need to decide where to put program equipment in between weekends. (Except BBQ Pit)
  - We need to get the menu planned out, and get things organized with the council.
  - Electricity determination to be made (Extension cords etc..) / Internet as well -
  - Set Up and Take Down and Storage planning needs to occur asap-
  - Staffing and volunteer help needs to also get coordinated asap.
2. Community Relations (**Doug Saunders**)
    - Application for Adopt-A-Highway Program
  3. Historical Documentation & Preservation (**DJ Jones**)
    - Yields Time
  4. **Service (Vacant)**

**J. (President) Good of the Order**

**5:00min** (8:08p-8:13pm)

↳ "Will the Secretary please identify all approved speakers, and their order at this time"

1. **None**

**K. (Secretary) CBSAA Operational Calendar Review**

**1:00min** (8:13pm-8:14pm)

**1. Operations:**

- ✓ **(Past) April 1** –Strategic & Business Development Plan Report & Review Presented to Executive Board (**Pending Vote**)
- ✓ **(Past) April 8** –2025 Fiscal Annual Operating Budget Presented to Executive Board (**Received for Review on 5.27.25**)
- ✓ **(Past) May 4** –Current Board Member Notices to President (In Writing) Re; Intent to Serve / Capacity (**Completed on 5.30.25**)
- ✓ **(Past) May 4** –Appointment of Nomination Committee (Comprised of Non-Officers) –**Did Not Occur**
- ✓ **(Past) May 13** –Annual Budget Executive Board Vote – **Budget Received for Review on 5/27/25 – To be revisited on 6/10/25**
- ✓ **(Past) May 15** -Notice to Membership of CBSAA Annual Meeting (**Completed on 5.31.25**)
- ✓ **June 4** -Membership Nomination Deadline **\*Extension through June 15**
- ✓ **June 15** -Membership -End of Open Nomination Period / Executive Board Vetting of Membership Nominations
- ✓ **June 15** -Annual Budget, Slate of Nominations, Notice of By-Law Revisions & Proxy Voting Instructions Distributed to Membership (30 Days)
- ✓ **July 1** – Final Invitation/Written Notice to the Membership of the Annual Meeting
- ✓ **July 8** – Proxy Vote Deadline (USPS or Email)

**2. By-Laws:**

- ✓ Add: 2025 Addendum to CBSAA By-Law Article IV "Nominations & Elections"

**L. (Secretary) Next Board Meeting Scheduling & Property Specific Events Calendar Review**

**1:00min** (8:14pm-8:15pm)

1. **Next Board Meeting:** **July 15** -Annual Meeting, **August** – Off (*Unless Called by President*), **September** –2<sup>nd</sup> Tuesday =9/9/25 **Tabled Decision.**

**2. Events:**

**i. LDC-Municipal / NY-State / Non-Scouting;**



**i. NYSDPRHP:**

- ✓ June 1 2025 – State Park Open for "Passive Recreation"

**i. Three Falls LDC:**

- ✓ None Noted- TBD

**i. Non-Scouting Organizations:**

- ✓ None Noted- TBD

**ii. Scouting America & Scouting America; Baden-Powell Council:**



- ✓ Badges at Barton
  1. August 8-10
  2. August 15-17
  3. August 22-24

**iii. CBSAA:**



- ✓ July 15 – CBSAA 4<sup>th</sup> Annual Meeting
- ✓ "Reunion": Alumni Guest Registration -Eventbrite (All three sessions of Badges at Barton)

- **Motion to Approve Calendar/ Proposed Calendar Modifications/ Revisions**

- ✓ **No Motion / No Changes**

**Recurring Monthly Meetings:**

- ❖ **Three Falls LDC** -1st or 2<sup>nd</sup> Thursday /Month (9/930am)
- ❖ **Baden-Powell Council Executive Board** 3<sup>rd</sup> Monday / Month

**Standing Committee Meetings:**

- |                              |                             |
|------------------------------|-----------------------------|
| ❖ <b>Membership:</b>         | ❖ <b>Finance:</b>           |
| ▪ TBD                        | ▪ TBD                       |
| ❖ <b>Reunion:</b>            | ❖ <b>Correspondence:</b>    |
| ▪ TBD                        | ▪ <b>June 24 2025</b>       |
| ❖ <b>Program</b>             | ❖ <b>Service Corps</b>      |
| ▪ TBD                        | ▪ TBD                       |
| ❖ <b>Community Relations</b> | ❖ <b>Historical Society</b> |
| ▪ TBD                        | ▪ TBD                       |

**M. (President) Conclusion of Meeting / Closing Messages**

**1:00min** (8:15pm-8:15pm)

- ✓ **Motion:** Adjournment
  - D. Ludewig – 2<sup>nd</sup> K. Gross – No Obj. No Abst – Motion Carries

**Total Scheduled Time:** **1hr: 15min**

**Start Time:** **7:03pm**

**End Time:** **8:23pm**

**Actual Time:** **1hour 20min**



*May the great Master of all Scouts  
be with us til' we meet again.*

