

# CAMP BARTON STAFF ALUMNI ASSOCIATION

JUNE 13<sup>th</sup>, 2023—7:00PM EDT. START  
EXECUTIVE COMMITTEE MEETING

## MINUTES



### A. Call to Order (President)

It is Tuesday June 13th, 2023, the time is **7:01pm**, and the meeting of the CBSAA Executive Committee is now in session.

### B. Roll Call / Attendance (Secretary)

Video or Audio Recording Initiated

CHAIRMAN OF THE BOARD	PRESIDENT	VICE PRESIDENT	IMMEDIATE PAST PRESIDENT
<input checked="" type="checkbox"/> Alan Dixon	<input checked="" type="checkbox"/> Pete O'Connell	<input checked="" type="checkbox"/> Scott Stolte	<input type="checkbox"/> Vacant through 7/2023
SECRETARY	TREASURER	COUNCIL LIAISON	CBSAA HISTORIAN
<input checked="" type="checkbox"/> DJ Jones	<input checked="" type="checkbox"/> David Ludewig	<input type="checkbox"/> Vacant	(By-Law- Revisions Pending)
PROGRAM CHAIRMAN	MEMBERSHIP CHAIRMAN	RESOURCE CHAIRMAN	ADVISORY CHAIRMAN
<input type="checkbox"/> Tim Clive	<input checked="" type="checkbox"/> Kevin Gross	<input checked="" type="checkbox"/> Dave Carlson	<input type="checkbox"/> Mike Brown

Members Excused: 1. No Notification for Absence 1.

\*Guests/Invited Attendee's: Kristen Likel, Eric Bloom, Jeff Smith, Doug Saunders, Kathlene Gross, William Mack, Bill Shaw.

### C. Quorum (Vice President)

\*It is noted that a quorum (is / is not) **IS** present for today's proceedings.

### D. Opening Remarks (President)

**2:00min (7:02pm)**

1. General Comments & Introduction of guests (if necessary)
2. Notice of meeting procedures.

### E. Standard Business Items:

**3:00min (7:05pm)**

1. Modifications/additions/subtractions to 6.13.23 agenda (Secretary)
  - i. Motion to approve New Business Items- Section F (if necessary). **None Requested**
  - ii. Motion to approve 6.13.23 agenda **Motion- David Ludewig, 2nd – Alan Dixon, No Obj. No Abst.**
2. Disputes/Additions/Subtractions/Approval of minutes from 5.16.23 (Secretary)
  - i. Motion to approve 5.16.23 minutes: **Motion- David Ludewig, 2nd – Kevin Gross, No Obj. No Abst.**
3. CBSAA Financial Report (Treasurer)
  - i. Motion to approve May 2023 financial report: **Motion- DJ Jones, 2nd – Kevin Gross, No Obj. No Abst**
    - \*Note that Type-O will be corrected by Treasurer – “Recorded Donation since May (Not March)

### F. OLD BUSINESS- Reporting & Updates:

**20:00min**

(7:05pm-7:25pm)

#### 1. Officers:

- i. President
  - Baden-Powell Council Correspondence & Pertinent BSA Updates
    - ✓ Email Report Provided prior to meeting to all Board Members- No Questions Proposed at this Time.
- ii. Vice President
  - Legal – **None**
  - Alumni Weekend - By Law Amendment., Slate of Nominees to be Approved, CBSAA HQ- Admin, Friday/Sat Gathering at Little Venice
- iii. Treasurer
  - Finance Report
    - ✓ Email Report provided prior to meeting to all Board Members, No Questions Proposed at this Time.
  - Accounting
    - ✓ Update on 2022 Tax Return Provided – All in good standing.
  - Strategic Planning – **None**
- iv. Secretary
  - Association Records /Operations Housekeeping
    - ✓ Website Development Continues – working towards summer public launch.

#### 2. Chairman:

- i. Finance
  - Chairman's Report / Committee Old Business Updates
    - ✓ Email Report provided prior to meeting to all Board Members, No Questions Proposed at this Time.
- ii. Correspondence
  - Chairman's Report / Committee Old Business Updates – **None**
- iii. Advisory
  - Chairman's Report / Committee Old Business Updates – **None**
- iv. Membership
  - Chairman's Report / Committee Old Business Updates – **None**
- v. Resource
  - Chairman's Report / Committee Old Business Updates –
    - ✓ June 10 Work Weekend Report Provided
    - ✓ Walk In Freezer Remains Out
    - ✓ Dave will donating Painting Supplies for Painting MB
- vi. Program
  - Chairman's Report / Committee Old Business Updates – **None**

#### 3. Senior Committee Members/Council Advisory:

- i. Immediate Past President **Vacant through 7/2023**

- ii. Council Liaison *Vacant*
  - ✓ Review of upcoming Council Executive Board Meeting Date
- iii. Chairman of the Board
  - ✓ Chairman's Minute – *Alan presents Remembrance Article*

## **G. NEW BUSINESS:**

**42:00min**

(7:25pm-8:07pm)

### **1. Officers:**

- i. President
  - New Business Report
  - Annual Meeting Business Operations
    - ✓ Officer and Chairman Reports to DJ, DJ to Publish to Members, Copies made at Camp
    - ✓ Suggestion made by Treasurer to create press release for Annual Meeting
    - ✓ Annual Budget- On the Record – Email Vote to be held. Secretary to keep record of vote.
- ii. Vice President
  - New Business Report
    - ✓ Proposed By-Laws Addendum – Wording to be formalized – Additional VP's added to Officers of the Association
    - ✓ Administrative VP & Membership VP –
    - ✓ Slate wording added -- "Should they accept the nomination"
- iii. Treasurer
  - New Business Report
    - ✓ Review of Annual Budget prior to board email vote
- iv. Secretary
  - New Business Report – *Yield to Program*

### **2. Chairman:**

- i. Finance Committee Chairman –
  - New Business Report – *None*
- ii. Correspondence Committee Chairman
  - New Business Report – *None*
- iii. Advisory Chairman
  - New Business Report
    - ✓ Historians Minute – *Not present*
- iv. Membership Chairman
  - New Business Report
    - ✓ Will be making recruitment and membership promotion efforts at camp each weekend.
- v. Resource Chairman
  - New Business Report
    - ✓ Indicates need for PWC Hold Harmless
- vi. Program Chairman
  - New Business Report
    - ✓ Email Report provided prior to meeting to all Board Members, No Questions Proposed at this Time

### **Senior Board/Council Advisory:**

- vii. Immediate Past President *Vacant through 7/2023*
- viii. Council Liaison *Vacant*
- ix. Chairman of the Board
  - Chairman's Review – *Signed off prior to*

## **H. Other Approved New Business or Added Items:**

**5:00min**

- 1. None

## **I. Review of Task Assignments (*Secretary*) *Tabled – To Be Re-evaluated After Annual Meeting***

**1:00min**

## **J. Calendar Review & Next Meeting Scheduling (*Secretary*) *1 Month = Week of 7/10-7/14***

**1:00min**

**July 22 2023 – CBSAA Annual Meeting.**

### **1. Upcoming events at Camp Barton:**

- ✓ July 8 – Beaver Day
- ✓ July 17 – Staff Week Begins
- ✓ July 21 – 1<sup>st</sup> Day of Badges At Barton
- ✓ August 27 – Last Day of Badges At Barton / Camp Breakdown Day
- ✓ October 21 – Paul Bunyan Day

### **2. Upcoming CBSAA annual operational tasks:**

- ✓ TBD - Nominating Committee Assembled (Select Board & Appointed Positions)
- ✓ June 22 - Annual Budget Presented to the Membership
- ✓ June 24 - Board Vetting of Membership Nominations / Board Nominations Slate Vote
- ✓ July 1 - Slate of Nominations to General Membership w Proxy Voting Instructions

- ✓ July 8 - Official Membership Notice of Annual Meeting
- ✓ July 15 - Proxy Voting Deadline
- ✓ July 22 - CBSAA Annual Meeting & Elections / Annual Budget Vote

- Motion to Approve Calendar/ Proposed Calendar Modifications/ Revisions (*Secretary*)
  - ✓ Motion- David Ludewig, 2nd – Kevin Gross, No Obj. No Abst.

**K. Conclusion of Meeting** (*President*)

- ✓ Motion to Adjourn (*President*)
  - ✓ Motion- Scott Stolte, 2nd – Kevin Gross, No Obj. No Abst

**1:00min**

**Total Scheduled Time:** **1hr: 15min**    **Start Time:** **7:01pm**    **End Time:** **8:28**    **Actual Time:** **1hr 27min**