



CAMP BARTON STAFF ALUMNI ASSOCIATION

NOVEMBER 17TH, 2022—8:00PM EST. START

EXECUTIVE BOARD MEETING

MINUTES



A. Call to Order (President)

It is **Thursday November 17th, 2022**, the time is **8:02pm Est.**, and the meeting of the CBSAA Executive Board is now in session.

B. Roll Call / Attendance (Secretary)

Audio Recording Initiated ☒

CHAIRMAN OF THE BOARD	PRESIDENT	VICE PRESIDENT	IMMEDIATE PAST PRESIDENT
<input type="checkbox"/> Alan Dixon E	<input type="checkbox"/> Pete O'Connell	<input type="checkbox"/> Scott Stolte	<input type="checkbox"/> Vacant through 7/2023
SECRETARY	TREASURER	COUNCIL LIAISON	CBSAA HISTORIAN
<input type="checkbox"/> DJ Jones	<input type="checkbox"/> David Ludewig	<input type="checkbox"/> Vacant	(By-Law- Revisions Pending)
PROGRAM CHAIRMAN	MEMBERSHIP CHAIRMAN	RESOURCE CHAIRMAN	ADVISORY CHAIRMAN
<input type="checkbox"/> Tim Clive E	<input type="checkbox"/> Kevin Gross	<input type="checkbox"/> Dave Carlson	<input type="checkbox"/> Mike Brown

Members Excused: **2** No Notification for Absence: **1**

*Guests/Invited Attendee's: **None**

C. Quorum (Vice President)

*It is noted that a quorum (is / is not) **IS** present for today's proceedings. *VP States to President

D. Opening Remarks (President)

2:00min (8:02pm)

1. General Comments & Introduction of guests (if necessary)
 - i. **No General Comments – Wishes to proceed into Item E**
 - ii. **No Guests**
2. Reminders for meeting procedures.

E. Standard Business Items:

3:00min (8:05pm)

1. Modifications/additions/subtractions to 11.17.22 agenda (Secretary)
 - i. Motion to approve New Business Items- Section F (if necessary) – **None**
 - ii. Motion to approve 11.17.22 agenda
 - **Motion D. Jones – 2nd D. Ludewig – No Obj – No Abst.**
2. Disputes/Additions/Subtractions/Approval of minutes from 10.11.22 (Secretary)
 - i. Motion to approve 10.11.22 minutes
 - **Motion D. Jones – 2nd M. Brown – No Obj – No Abst.**
3. CBSAA Financial Report (Treasurer)
 - i. Motion to approve October 2022 financial report
 - **Motion D. Ludewig – 2nd D. Jones – No Obj – No Abst.**

F. OLD BUSINESS- Reporting & Updates:

20:00min

(8:05pm-8:25pm)

1. **Officers:**
 - i. President
 - Council / Pertinent Scouting Updates
 - **Recent Meeting Council Executive – Will cover most in New Business Program Section**
 - **Sale is still awaiting offer from NYS, NYS is still waiting for Municipal Corporation to be put together. Then negotiations can begin. B. Grainger does not feel there will be issues w/ use for Badges at Barton. Taughannock District working on use plan. –**
 - i. **Mike Brown – Bill Talbot/Lynn Green working on this - DJ – Need to produce merged version of spreadsheet from district and CBSAA – Due to council by mid – Jan 2023**
 - **BSA Settlement in litigation – they do not expect it to be finalized for another year.**
 - Appointment / Recruitment of Remaining Board Positions
 - Review of Council Liaison Candidates & Communication
 - i. **Mike Loehr – meeting with his brother Jamie - Retired physician in Ithaca- possibly will help us.**
 - ii. **Another person of interest is Bill Shaw**
 - ii. Vice President
 - Legal – **None**
 - **Reports a nice Mini-Camp Barton reunion in Richmond – Pete, Louis, and Scott Walker.**
 - iii. Treasurer
 - Strategic Planning - included in Finance Committee Report
 - Accounting – **Tax Returns Filing has been extended – Have until June 1st. – Public Filing**
 - **Letters of Acknowledgement for Donations were sent out.**
 - iv. Request made to consider specifying a donations email. Kevin/DJ indicate the goal would be to direct that through the future website.
 - v. Notes that Finance Committee Met / Convened on October 27th
 - vi. Secretary
 - Communications
 - **Changed the CBSAA1922@gmail.com Name Header– to **Badges At Barton** to separate CBSAA Executive Board**
 - **Reminder that bartonstaffalumni.org emails are active and available to use within Google Workspace.**
 - **Request to other executive committee members to use these emails moving forward.**
 - i. **David L. - concern is about SPAM filters – DJ is not sure if that would happen.**
 - ii. **Kevin G. notes- it may go to spam – for posterity sake we want it to go from / to organization internal.**
 - iii. **Pete agrees with David – main outgoing email needs to be association titled/domain use.**
 - iv. **Plan is to use CBSAA@bartonstaffalumni.org as main association email.**

2. **Chairman:**

- i. Finance Committee Chairman -
 - Finance Committee Update – **None**
- ii. Correspondence Committee Chairman
 - Correspondence Committee Update
 - CBSAA Newsletter Naming Contest has been sent out. Members can submit entries through December 31st – Vote in early Jan w/ winner announcing following & recognition gift package sent to them.
 - 11 entries received as of today
 - Plan is to have 1st Spring Edition of Newsletter (March) then fall Newsletter in October
 - CBSAA Website meeting GORGES out of Ithaca. –Hopefully can get movement on it by next meeting.
 - Twitter Account was created to continue to use for information and promotion
 - We now have access to Camp Barton Instagram Page – can start using for promotions
- iii. Advisory Chairman
 - Advisory Committee Development Update. – **None**
 - Historian – **Notes that he scanned the last of JLS Scrap Book – Mike share's some images from JLS's scrapbook.**
- iv. Membership Chairman
 - Membership Committee Development Update –
 - CBAA – Met with Ruth Keagle recently– has \$600.00 that she would like to get to the CBSAA for something in the future that could associate with the merging of the two associations.
 - Ruth Keagle has joined the Membership Committee
 - Looking for other generational folks that would like to serve on the Membership Committee.
 - i. Not someone who is already serving on the board.
 - ii. Scott S – offers to work with Kevin to put a list together from the 1970's for names to help Kevin.
 - iii. DJ offers to resend staff photos for labeling.
 - Membership Recruitment Update
 - **No Updates**

Scott Stolte VP - Has to sign off call at this time.

v. Resource Chairman

- Resource Committee Development Update - **No Updates, Not Present At Meeting**

vi. Program Chairman

- Program Committee Update
 - **DJ reports for Tim**
 - i. Badges At Barton Topic
 - 1. Recent Meeting Discussed Schedule, Program Features, & Continued Deliberation/Planning
 - 2. Shared Preliminary Merit Badge Schedule, and Proposed New Program Features
 - 3. Discussed plans to meet with council regarding start up investments and repairs of current inventory
 - ii. No movement on Cub Resident side of planning- Have not received return correspondence from Mike Homrighaus.
 - iii. Program Committee will begin making calls to 2022 Staff / CBSAA Members to seek out verbal commitments for 2023.
 - iv. Further planning regarding equipment/ inventory assessment discussed.
 - Mike Brown/Kevin propose letter inviting all local leadership to participate in Program Committee Meetings & Badges at Barton Planning – DJ will draft and once approved send out. Mike B to provide DJ w/ updated council mailing list.

3. **Senior Board/Council Advisory:**

- i. Immediate Past President ***Vacant through 7/2023***
- ii. Council Liaison ***Vacant***
 - BPC Board Report / Update – **None**
- iii. Chairman of the Board
 - Chairman's Minute - **Nothing- Excused Absence**

G. NEW BUSINESS:

1. **Officers:**

- i. President
 - **No New Business**
- ii. Vice President
 - 2023 Reunion / Annual Meeting - **No New Business**
- iii. Treasurer
 - **No New Business**
- iv. Secretary
 - **No New Business**

2. **Chairman:**

- i. Finance Committee Chairman
 - Finance Committee Members – Bill Mack Jr., Brian Shankey, Aid from Pete O'Connell, Kevin Gross
 - Jeff Smith – has proposed an idea to make CBSAA Plaques for people to buy for fundraising. This is being explored
 - 17,500.00 Budget will be enough to meet our Badges at Barton obligations for 2023.
 - Fundraising Camping Flyer being produced.

55:00min

(8:25pm-9:20pm)

- ii. Correspondence Committee Chairman
 - Newsletter Naming Contest Update – through Dec 31st
 - Now have access to BPC Instagram Account
 - Website Meeting with Gorges from Ithaca- obtaining services quote
- iii. Advisory Chairman
 - No New Business
 - Historians Minute – Shares recent scanning of more of J. Lawrence Smith's collection.
- iv. Membership Chairman
 - No New Business
- v. Resource Chairman
 - No Present- No Report
- vi. Program Chairman
 - Badges At Barton 2023 – Discussed under old business
 - Cub Weekend 2023 - Discussed under old business

Senior Board/Council Advisory:

- vii. Immediate Past President *Vacant through 7/2023*
- viii. Council Liaison *Vacant*
 - Date of Next Council Board Meeting – 3rd Monday of the Month?
- ix. Chairman of the Board
 - Chairman's Review - Nothing- Excused Absence

H. Other Approved New Business or Added Items:

5:00min

- 1. None

I. Review of Task Assignments (Secretary) *(Continued From 11.17.2022)* *New Task Assignments To Be Noted in Minutes **1:00min**

BLUE FONT – CONTINUED OLD BUSINESS TASKS NOT COMPLETED

RED FONT – NEW TASK ITEMS

<u>President:</u> ➤ Cont. Correspondence w/ BPC Exec & Board ➤ Development / Review of Operating Budget to Treasurer for President Role ➤ Inquire for more detail from BPC regarding options for King Cabin ➤ Continued process of communication w/ municipalities regarding options to continue programming at Barton. ➤ Recruitment of Council Liaison for the CBSAA Board ➤ Continued effort to secure Camp Ranger ➤ Camp Barton Usage Spreadsheet combined with Taughannock District, OA, CBSAA, & Campmasters ➤ Badges at Barton Budget	<u>Vice President:</u> ➤ Assist President w/ any delegated tasks. ➤ Prepare Operating Budget to Treasurer for VP Role ➤ Will assist Secretary with recruitment and startup of Newsletter "staff" ➤ Re-Inventory & Establish System for Temporary Merchandise Store until CBSAA Website can incorporate. ➤ Alumni/Reunion Weekend Planning	<u>Secretary:</u> ➤ Minutes 11.17.2022 ➤ Schedule January Meeting / Agenda ➤ Letter to Local Leadership to help w/ Program Committee ➤ Aid Program Committee w/ Summer Program Admin Efforts <u>Correspondence Chairman:</u> ➤ Membership Demographic Data ➤ Resend Photo's to Group for Naming ➤ CBSAA Website ➤ Distribution of membership registration forms ➤ Begin Newsletter process ➤ Upkeep Facebook and Instagram	<u>Treasurer:</u> ➤ Continue developing & documenting submitted operational expenses from other board members- reminders/obtain them from those who have not submitted. ➤ Letters to donors w/ cc to Membership Correspondence ➤ Monthly Finance Report ➤ 2021-2022 Tax Filing <u>Finance Chairman:</u> ➤ 2023 Fundraising Campaign Letter for review. ➤ Finance Committee Meetings Etc..
<u>Program Chairman:</u> ➤ Program Committee Meetings ➤ Badges @ Barton Coordination & Efforts ➤ Support of Cub Resident Camp ➤ Submit Operating Budget to Treasurer for Program Chairman Role ➤ Badges At Barton Logo ➤ Camp Barton Logo ➤ Staff Recruitment Process ➤ Badges at Barton Promotional Documents	<u>Membership Chairman:</u> ➤ Work w/ secretary to further advance the membership application process, statistical collection process, and formally begin website process w/ secretary ➤ Schedule Meeting w/ CBAA regarding the CBAA and its future w/ CBSAA. ➤ Recruit and Begin to Conduct / Schedule Membership Committee Meetings.	<u>Resource Chairman:</u> ➤ Aid Program Committee in preparations for summer 2023 program. ➤ Recruit Members and Begin to Conduct / Schedule Resource Committee Meetings.	<u>Advisory Chairman:</u> ➤ Upkeep of Badges HTML for summer program. ➤ Continue to be eyes and ears for local council communications and concerns. ➤ Continued Historical Cataloging ➤ Recruit and Begin to Conduct / Schedule Advisory Committee Meetings.
<u>Council Liaison:</u> Vacant	<u>Chairman of the Board</u> ➤ Contact & Communicate w/ Alumni in order promote membership growth.	<u>Immediate Past President</u> Vacant	<u>Specific Sub-Committees:</u>

J. Calendar Review & Next Meeting Scheduling (Secretary) 1 Month = Week of 12/12-12/16 or 2 Months = 1/16-1/20

Monday January 16th 2023

1:00min

- 1. Review of additionally scheduled upcoming events:
 - i. None
- 2. Long Term Calendar Dates:
 - i. CBSAA Annual Meeting 2023– Saturday August 5th 2023
 - Motion to Approve Calendar/ Calendar Revisions - No Motion Necessary

K. Conclusion of Meeting (President)

3:00min

- Motion to Adjourn - 2nd – David L. No Opposition, No Abstentions

Total Scheduled Time: 1hr: 30min **Start Time:** 8:02pm **End Time:** 9:44pm **Actual Time:** 1 hr & 42min